



November 20, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, November 20, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Art Sixkiller, Dr. Ken Rains, Ms. Lorri Mitchell, and Mr. Mark Roberts.

Mr. Jared Crisp reported a price increase of \$422.40 to Line Item #10 of Bid #934 (Electric Material) because Milbank increased the price \$17.60 on each UG double meter socket which changed the total to \$288,239.68 for Bid #934 (Electric Material).

A motion was made by Dr. Rains and seconded by Mr. Roberts to increase Line Item #10 of Bid #934 (Electric Material) in the amount of \$422.40 which changed the total to \$288,239.68 for Bid #934 (Electric Material) and approve the minutes of the Regular Meeting held November 6, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #542 - #595 totaling \$566,241.54 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mayor Doyle who reported it was time to schedule meetings to proceed with the discussions and process for annexation of additional property at The District.

The Board recognized Mr. Kurt Schultz who discussed the proposed summaries of the Municipal Utility Board Employee Benefits effective January 1, 2024.

Mr. Jared Crisp reported the current Group Health Plans with Blue Cross Blue Shield of Oklahoma increased 1.09% with no coverage changes. The current Group Dental Plan with Delta Dental of Oklahoma increased 8% with no coverage changes. The term life coverage with Mutual of Omaha and the long term disability plan with Dearborn had no increase to their premiums. The Vision and AFLAC plans both are voluntary participation with no contribution from MUB toward the premiums and they had no premium increase. Mr. Crisp credited the shopping skills of Mr. Kurt Schultz and Courtside Benefits Group for the phenomenal prices and recommended the Board approve to maintain all of the current benefit plans.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to renew the Blue Cross Blue Shield Base Plan #G740ADT and the Blue Preferred Platinum Buy-Up Plan #P8E1ADT at the presented cost to MUB and the employee. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to renew the Delta Dental of Oklahoma PPO – Point of Service Plan #0010362 at the presented cost to MUB and the employee. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Dr. Rains to renew the VSP Vision Care Policy #3490129 with no changes to the employee voluntary payroll deduction. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Dr. Rains and seconded by Ms. Mitchell to renew the Term Life Policy #GLUG-B7T4 with Mutual of Omaha and the Voluntary Term Life Policy #GVTL-B7T4 with no increase to the premiums. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Roberts, Sixkiller, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to maintain the disability coverages as-is with Dearborn National Long Term Disability Policy #FMS4233-0001 and to continue to offer the voluntary payroll deduction for AFLAC plans. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp reported the federal government will be mandating utility companies to inventory from the water tap off of the main distribution line to the customers' structure in search of lead lines. The Cherokee Nation is working on a program to possibly fund the initial lead service line inventory for MUB and other utilities within the Cherokee Nation which must be completed by October 2024.

Mr. Jared Crisp also reported the communication system (SCADA) for the Chlorine Basin at the Waste Water Treatment Plant was completed and the automation of the Chlorine Basin is operational under the watchful eyes of Mr. Terry Adams.

Mr. Jared Crisp discussed a power point presentation of the Oklahoma Natural Gas Transportation Rates for Fiscal Year 2022-2023 and the grossly increased tariff schedules of $\pm 138\%$ effective July 1, 2023 and another $\pm 64\%$ effective July 1, 2024.

Mr. Jared Crisp discussed and recommended the Board make a request to the Pryor Creek City Council to approve the decrease in natural gas rates inside city limits from \$10.724 per MCF to \$8.30 per MCF effective December 2023 billing due January 1, 2024.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to recommend to the Pryor Creek City Council to approve the decrease in natural gas rates inside city limits from \$10.724 per MCF to \$8.30 per MCF effective December 2023 billing due January 1, 2024. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp will make a presentation to the City Council during their Regular Scheduled Meeting on November 21, 2023.

Mr. Jared Crisp discussed and recommended the Board approve the application for a Visa Business Credit Card through the Bank of Commerce for warehouse purchases and training. The limit will be negotiated by the General Manager after the bank reviews the MUB current audit and financial statements.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the application for a Visa Business Credit Card through the Bank of Commerce for warehouse purchases and training with the limit negotiated by the General Manager after the bank reviews the MUB current audit and financial statements. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

Mr. Jared Crisp reported the City of Pryor Creek Holiday Schedule 2024 included an additional holiday to observe Juneteenth; for a total of 14 annual paid holidays.

The Board recognized Mr. Travis Willis who reported the awarded bid prices on Purple Wave Inc. for the following surplus items:

- 2004 Dodge 2500 4x4 Truck Model DR7L42 (Truck #17B) Serial #1D7KU28D34J239533 sold for \$12,650.00
- 2012 Ford ¾ Ton Extended Cab 4x4 Truck Bed sold for \$2,035.00
- Steel/Wood Flatbed of unknown age sold for \$1,155.00

Mr. Travis Willis invited the Board to the Safety Appreciation Dinner at Will Rogers Downs Banquet Room on December 2, 2023 from 6 p.m. – 10 p.m. in Claremore, OK. If more than two members are planning to attend then a special meeting notice will be filed with the City Clerk and posted to comply with Section 311, Title 25, of the Oklahoma Statutes.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report with no additional comments.

Mr. Jared Crisp discussed and recommended the Board allow Mr. Chuck Bley to attend the 2024 Water & Wastewater Equipment, Treatment & Transport Show (WWETT) at the Indiana Convention

Center in Indianapolis, Indiana on January 24-26, 2024 at a cost not to exceed \$2,000.00.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to allow Mr. Chuck Bley to attend the 2024 Water & Wastewater Equipment, Treatment & Transport Show (WWETT) at the Indiana Convention Center in Indianapolis, Indiana on January 24-26, 2024 at a cost not to exceed \$2,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

There was no Unfinished Business or New Business discussed.

There was no Attorney's Report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6.56 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none


Chairman


Secretary

December 4, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0596	Payroll	A1123266; Payroll Ending November 22, 2023	\$ 80,961.77
0597	Bank of Commerce	FICA \$14,501.94; Med \$3,391.60; Federal \$11,226.69	\$ 29,120.23
0598	Oklahoma Tax Commission	A1123266; Payroll Ending November 22, 2023	\$ 4,289.00
0599	Oklahoma Centralized Support Registry	A1123266; Payroll Ending November 22, 2023	\$ 1,216.63
0600	Kansas Payment Center/SG10DM000494	A1123266; Payroll Ending November 22, 2023	\$ 83.54
0601	CNCSPC (Cherokee Nation OCSS)	A1123266; Payroll Ending November 22, 2023	\$ 353.67
0602	Principal Financial Group	457 Retirement Savings For November 2023	\$ 15,304.76
0603	Principal Financial Group	457 Loan Repayments For November 2023	\$ 3,472.98
0604	Principal Financial Group	MMP Retirement Contributions For November 2023	\$ 26,981.95
0605	Aflac	Payroll Deduction For November 2023	\$ 2,634.68
0606	Agriland FS, Inc.	202311543; Fuel	\$ 2,641.85
0607	Amazon Capital Services	202310512; Warehouse Supplies	\$ 89.38
0608	Anixter Inc.	20238399; Bid # 948	\$ 226.25
0609	Bluecross Blueshield Of Oklahoma	Group Medical Coverage For December 2023	\$ 43,807.04
0610	Bluecross Blueshield Of Oklahoma	A1123269 Cobra Coverage December 2023, R. Eichelberger	\$ 1,184.44
0611	BlueMark Energy, LLC	Purchased Gas For October 2023	\$ 44,218.15
0612	Brenntag Southwest, Inc.	202311537; Material & Supplies	\$ 1,102.74
0613	City Of Claremore Utilities	A1123268; Final Bill Credit 02-0317-06	\$ 320.44
0614	Delta Dental Of Oklahoma	Group Dental Coverage For December 2023	\$ 3,829.28
0615	Chris Gonthier dba Meaux Down Lawncare	202311553; Mowing Service for October & November 2023	\$ 520.00
0616	Green Country Testing, Inc.	202311552; Waste Water Testing	\$ 440.00
0617	Airgas USA, LLC	202311532; Cylinder Rental and Supplies	\$ 174.62
0618	Airgas USA, LLC	202311551; Equipment Maintenance On Jackhammer	\$ 39.02
0619	MESO/ OMUSA	A1123271; 2nd Quarter JT&S Dues	\$ 1,163.75
0620	Northern Safety Co. Inc.	202311534; Rainwear M. Potts	\$ 80.71
0621	Oklahoma Natural Gas Company	Correct Transportation Fees for October 2023	\$ 15,948.01
0622	Pryor Stone Inc.	202311547; Rock	\$ 1,536.32
0623	Pryor Waste & Recycling, LLC	202311550; Clean Up Behind Rec Center	\$ 976.65
0624	Stuart C. Irby Co., Inc.	20233122; CCP; Bid #944, Paid in Full	\$ 449.00
0625	Sundance Office	202311533; Warehouse & WWTP Supplies	\$ 811.52
0626	WesSpur Tree Equip, Inc.	202311523; Tree Trimming Supplies	\$ 740.66
0627	Core & Main	2022276; CCP Water Material, Paid in Full	\$ 1,587.00
0628	Core & Main	202311531; Material & Supplies	\$ 1,248.76
0629	Capital One Wal Mart	202311549; Safety and Misc. Supplies	\$ 798.79
0630	Mutual Of Omaha	Group AD&D Coverage For December 2023	\$ 1,070.64
0631	City of Pryor Creek	A0823179; Cleaning Payroll Ending November 24, 2023	\$ 1,454.96
0632	Fiber Interactive Technologies	Voice, Fax, & Internet Service For November 2023	\$ 705.78
0633	Kolker & Kolker Inc.	A1123270; Consultant Fees For FY2022-2023 Completion Work	\$ 11,075.00
0634	Dearborn Life Insurance Company	Group LTD Coverage For December 2023	\$ 1,511.47
0635	Municipal Utility Board	Utilities For November 2023	\$ 18,969.80
0636	VSP Insurance Co. (CT)	Payroll Deduction For December 2023	\$ 875.94
0637	RCI Insurance Group	A1123272; Estimated Premium Difference on New Application	\$ 594.00
0638	Joels Plumbing & Drain	A1123273; Water Easement Sugar Bear Courts	\$ 2,500.00
0639	Joels Plumbing & Drain	A1123274; Service Call; L. Willis	\$ 145.00
0640	MAID Oklahoma Ordnance Works Authority	Purchased Water For November 2023	\$ 74,962.68
0641	MAID Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment For November 2023	\$ 906.52
TOTAL			<u>\$ 403,125.38</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	46	80,961.77
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	46	80,961.77

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 11.9.23 TO 11.22.23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill by Jared Crisp
GENERAL MANAGER

APPROVED: Larry Harris by Jmh
CHAIRMAN

PO # A1123-266

claim #

0596