



October 2, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, October 2, 2023, with Vice-Chairman Mitchell presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell. Absent: Mr. Garry Harris.

The Board recognized Mr. Jared Crisp who discussed that Bid #947 Line Item #1 had an increase in the amount of \$1,745.00 due to receipt of an additional 5 poles which increased the overall best low bid total to \$131,887.00. He also discussed that Bid #948 Line Item #48 had an increase of \$50.00 due to a cost increase per meter can and Line Item #75 had an increase in the amount of \$1,504.80 due to the receipt of 220 additional feet of wire which increased the overall best low bid total to \$167,661.58.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase Bid #947 Line Item #1 in the amount of \$1,745.00 due to receipt of an additional 5 poles which increased the overall best low bid total to \$131,887.00 and to increase Bid #948 Line Item #48 by \$50.00 due to a cost increase per meter can and Line Item #75 to increase the amount to \$1,504.80 due to the receipt of 220 additional feet of wire which increased the overall best low bid total to \$167,661.58 and to approve the Minutes of the Regular Meeting held on September 18, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, and Sixkiller Nay – none

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #356 - #420 totaling \$686,697.43 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

The Board recognized Mr. Bruce Smith, City Council Ward 4, and Mr. Jared Crisp introduced Mrs. Jennifer Adams, Purchasing Agent/Safety Coordinator to the Board and audience. He informed them she, Ms. Hannah Moore, and Mrs. Josi Morrison are training to assume Mrs. Teri Hill's responsibilities as she transitions to retirement.

Mr. Jared Crisp reported Infrastructure Solutions Group is still the current engineering firm however he would like to assemble a committee to begin the search for an engineering firm for future projects. He also added that he remains grateful that when he began employment with MUB the Board agreed he would be able to

maintain his Professional Engineering License through continued education.

Mr. Jared Crisp presented and discussed the need for the replacement of the 500 kW Generac Diesel Generator at the Waste Water Treatment Plant that has died. He reported the receipt of bids using Sourcewell pricing and recommended Warren CAT for the purchase of an enclosed generator at the Waste Water Treatment Plant for a price not to exceed \$102,138.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve entering into an agreement with Warren CAT for the purchase of an enclosed generator at the Waste Water Treatment Plant for a price not to exceed \$102,138.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended declaring a 2004 Dodge 2500 4x4 Truck Model DR7L42 (Truck #17B) for surplus.

A motion was made by Dr. Rains and seconded by Mr. Roberts to declare a 2004 Dodge 2500 4x4 Truck Model DR7L42 (Truck #17B) for surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended declaring a 2012 Ford $\frac{3}{4}$ Ton Extended Cab 4X4 Truck Bed for surplus.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to declare a 2012 Ford $\frac{3}{4}$ Ton Extended Cab 4X4 Truck Bed for surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended declaring a Steel/Wood Flatbed of unknown age for surplus.

A motion was made by Dr. Rains and seconded by Mr. Roberts to declare a Steel/Wood Flatbed of unknown age for surplus. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp recommended entering into an agreement with Purple Wave Inc. for the purpose of selling surplus equipment/vehicles.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to enter into an agreement with Purple Wave Inc. for the purpose of selling surplus equipment/vehicles. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Jared Crisp reported Fire Extinguisher Training facilitated by Northeast Tech and organized for safety training by Mrs. Jennifer Adams and Mr. Travis Willis took place on September 27, 2023.

Mr. Jared Crisp reported on October 2, 2023 that he and Mr. Travis Whitenack participated in the Natural Gas Public Awareness Audit by the Oklahoma Corporation Commission.

Mr. Jared Crisp reported for Mr. Travis Willis stating Confined Space Training is in the works and that safety training is beneficial for keeping Worker's Compensation rates/claims lower.

The Board recognized Ms. Hannah Moore who reported the separation from the city's worker's compensation policy and establishment of a standalone policy with RCI has been beneficial and a smooth transition.

A written Department Foreman's Report was presented with no additional comments.

There was no discussion or action needed on Bid #948; Electric Material.

Mr. Jared Crisp discussed and recommended the Board allow Mr. Travis Willis, Mrs. Jennifer Adams, Ms. Hannah Moore, and himself to attend the 2023 Municipal Electric Systems of Oklahoma (MESO) Fall Conference at the Grand Casino Convention Center, Shawnee, OK on November 1-2, 2023 not exceed \$2,000.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Board allowing Mr. Travis Willis, Mrs. Jennifer Adams, Ms. Hannah Moore, and Mr. Jared Crisp to attend the 2023 Municipal Electric Systems of Oklahoma (MESO) Fall Conference at the Grand Casino Convention Center, Shawnee, OK on November 1-2, 2023 at a cost not to exceed \$2,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

There was no Unfinished Business or New Business discussed.

The Board recognized Mr. Ben Sherrer who had no report.

~ Mr. Terry Aylward of The Paper arrived at 6:39 pm ~

A motion was made by Dr. Rains and seconded by Mr. Roberts to adjourn at 6:40 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, and Rains Nay – none


Chairman


Secretary

October 16, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL# | NAME | PO#/DESCRIPTION | AMOUNT |
|-------|--|--|------------------------|
| 0421 | Payroll | A1023240; Payroll Ending October 11, 2023 | \$ 83,791.54 |
| 0422 | Bank of Commerce | FICA \$14,880.76; Med \$3,480.18; Federal \$10,735.71 | \$ 29,096.65 |
| 0423 | Oklahoma Tax Commission | A1023240; Payroll Ending October 11, 2023 | \$ 4,386.00 |
| 0424 | Oklahoma Centralized Support Registry | A1023240; Payroll Ending October 11, 2023 | \$ 1,216.63 |
| 0425 | Kansas Payment Center/SG10DM000494 | A1023240; Payroll Ending October 11, 2023 | \$ 83.54 |
| 0426 | CNCSPC (Cherokee Nation OCSS) | A1023240; Payroll Ending October 11, 2023 | \$ 353.67 |
| 0427 | Oklahoma Employment Security Commission | Third Quarter 2023 Employers Unemployment Tax | \$ 545.46 |
| 0428 | Adcomp Services, Inc. | A1023229; DICE Document Exchange Fee | \$ 36.21 |
| 0429 | Agriland FS, Inc. | 202310497; Fuel | \$ 4,244.77 |
| 0430 | Altec Industries, Inc. | 202310495; Tree Trimming, Trk #16 | \$ 975.00 |
| 0431 | Arkansas Electric Coop, Inc. | 20238400; Bid #948, Electric Material | \$ 2,382.48 |
| 0432 | Accurate Environmental LLC | A1023233; Lead & Copper Water Testing | \$ 1,610.00 |
| 0433 | AT&T Mobility | Cellular Service For September 2023 | \$ 1,449.59 |
| 0434 | Bluemark Energy, LLC | Purchased Gas For September 2023 | \$ 46,594.17 |
| 0435 | Brenntag Southwest, Inc. | 202310485; Material & Supplies | \$ 2,457.54 |
| 0436 | CINTAS Corporation 063 | 202310489; Uniform Rental For September 2023 | \$ 1,023.70 |
| 0437 | CINTAS | 202310499; First Aid Supplies For October 2023 | \$ 461.16 |
| 0438 | CINTAS First Aid & Safety | A1023239; First Aid Supplies For October 2023 | \$ 158.36 |
| 0439 | ESRI | A1023238; ARCGIS Desktop Maint. Fee CY2024 | \$ 440.00 |
| 0440 | Chris Gonthier dba Meaux Down Lawncare | 202310493; Mowing Service September 2023 | \$ 1,060.00 |
| 0441 | Grand River Dam Authority | Purchased Electric For September 2023 | \$ 713,445.54 |
| 0442 | P & K Equipment | 202310491; Equipment Maintenance and Tree-Trimming Supplies | \$ 317.12 |
| 0443 | ISCO Industries, Inc. | 20239477; Material & Supplies | \$ 145.83 |
| 0444 | Airgas USA, LLC | 202310496; Garage Shop Supplies | \$ 326.89 |
| 0445 | Border States Industries Inc. | 20238401; Bid #948, Electric Material | \$ 6,631.00 |
| 0446 | Koons Gas Measurement | 20238406; Quote #949 Gas Material | \$ 2,160.00 |
| 0447 | KSM Exchange LLC | 20239460; Equipment Maintenance On Big Trackhoe | \$ 237.28 |
| 0448 | Locke Supply Co. | 202310484; Material & Supplies & Equipment Maintenance | \$ 4,761.33 |
| 0449 | Marketing Alliance | A0923203; Website Upgrade Payment #1 | \$ 4,333.00 |
| 0450 | MESO/OMUSA | 202310479; MESO Fall Conference Registration | \$ 676.00 |
| 0451 | OTA-Pikepass Government Account Services | 202310498; Turnpike Fees September 2023 | \$ 75.89 |
| 0452 | O'reilly Automotive, Inc. | 202310490; Vehicle & Equipment Maintenance | \$ 865.67 |
| 0453 | Pryor Area Chamber Of Commerce | A1023231; State Of Schools Forum Luncheon | \$ 80.00 |
| 0454 | Oklahoma Parts Supply LLC | 202310494; Equipment Maintenance | \$ 155.97 |
| 0455 | Pryor Stone Inc. | 202310481; Rock | \$ 3,101.60 |
| 0456 | Pryor Waste & Recycling, LLC | Solid Waste Disposal For September 2023 | \$ 116,554.03 |
| 0457 | Professional Pest Control | A1023236; Quarterly Pest Control | \$ 100.00 |
| 0458 | Pryor Lumber | 202310487; Material & Supplies | \$ 182.29 |
| 0459 | R & L Tires LLC | 202310500; Vehicle Maintenance | \$ 1,467.89 |
| 0460 | Mayes County RWD #4 | Utility Services for WWTP For September 2023 | \$ 34.36 |
| 0461 | Small Arrow Engineering, LLC | Engineer Fees; Gas System Study Payment #1 | \$ 1,684.03 |
| 0462 | Stuart C. Irby Co., Inc. | 20238409; Quote #949 Gas Material | \$ 217.40 |
| 0463 | Sundance Office | A0923220; Office Supplies | \$ 133.56 |
| 0464 | Tractor Supply Credit Plan | 202310492; Small Tools | \$ 74.97 |
| 0465 | Utility Supply Company | 20238372; Bid # 946 Water & Sewer Material | \$ 24,963.12 |
| 0466 | Utility Supply Company | 20239468; Material & Supplies | \$ 3,785.00 |
| 0467 | Utility Supply Company | 20239475; Material & Supplies | \$ 1,179.91 |
| 0468 | Vermeer Great Plains | 202310486; Tree Trimming Maintenance | \$ 625.99 |
| 0469 | Core & Main | 20233106; CCP; Quote # 945, Gas Material | \$ 23.50 |
| 0470 | Core & Main | 2023133; CCP; Bid # 943 Water Material | \$ 1,885.50 |
| 0471 | Core & Main | 20238407; Quote # 949 Gas Material | \$ 915.35 |
| 0472 | Bobcat White Star Machinery | 202310483; Equipment Maintenance | \$ 70.58 |
| 0473 | Ben Sherrer Law Office, P.C. | A1023232; Attorney Fees For September 2023 | \$ 640.00 |
| 0474 | City of Pryor Creek | Occupational Fee September 2023 | \$ 3,568.23 |
| 0475 | City of Pryor Creek | A0823178; Allocation To City Payment # 3 | \$ 64,600.00 |
| 0476 | Kolker & Kolker, Inc. | A1023237; Consultant Fees, FY 2022-2023 Audit Prep | \$ 660.00 |
| 0477 | Municipal Utility Board | Solid Waste Billing Fees For September 2023 | \$ 7,136.45 |
| 0478 | TPSI | A0923221; Bill / Late Message Print / Mailing September 2023 | \$ 4,118.30 |
| 0479 | Share The Comfort WA-RO-MA dba C.A.R.D. | Share The Comfort Donations September 2023 | \$ 138.29 |
| 0480 | Visa Control Account Card Services | A1023230; Small Tools, Safety Equip; Training, & Travel | \$ 4,603.89 |
| 0481 | Visa Control Account Card Services | A1023241; Training / Travel | \$ 5,976.00 |
| TOTAL | | | <u>\$ 1,165,018.23</u> |

*** REGISTER TOTALS ***

REGULAR CHECKS:

DIRECT DEPOSIT REGULAR CHECKS: 52

83,791.54

MANUAL CHECKS:

PRINTED MANUAL CHECKS:

DIRECT DEPOSIT MANUAL CHECKS:

VOIDED CHECKS:

NON CHECKS:

TOTAL CHECKS: 52

83,791.54

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PROR
DATE: FROM 9-28-23 TO 10-11-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE
EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE
UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT
THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY
APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR
RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE
MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL
FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE
DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE
CORRECT.

SIGNED: Don M. Hill for David Crump
GENERAL MANAGER
APPROVED: Sherry Hanner by Don
CHAIRMAN

PO # A1023-240

claim

0421