



August 7, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 7, 2023, with Vice-Chair Mitchell presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Ms. Lorri Mitchell, Dr. Ken Rains, Dr. Art Sixkiller, and Mr. Mark Roberts. Mr. Garry Harris was absent.

Also attending were Mr. Check Bley, Ms. Hannah Moore, and Mr. Terry Aylward.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the Minutes of the Regular Meeting held July 17, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell.

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #59 - #136 totaling \$1,509,748.00 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

The Board recognized Mr. Chuck Bley for the completion of a minimum of 25 years of service to the Municipal Utility Board and the citizens of Pryor Creek, Oklahoma with a certificate and pin. Ms. Hannah Moore elaborated on the Oklahoma Municipal League Inc. Honor Roll recognition for the State of Oklahoma Municipal Employees.

The Board recognized Mr. Jared Crisp who reported the completion work to allow for a more efficient operation of the Chlorine Contact Basin should begin August 8, 2023.

Mr. Travis Willis received confirmation that the removal of the underground storage tanks at the Waste Water Treatment Plant should begin on August 28, 2023 by D&H United Fueling Solutions dba Petroleum Marketers Equipment Company.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board approve the renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2023 and expiring September 18, 2024, with the Oklahoma Municipal Assurance Group (OMAG) at a cost not to exceed \$50,000.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the renewal of the General/Auto Liability Insurance Coverage, effective September 18, 2023 and expiring September 18,

2024, with the Oklahoma Municipal Assurance Group (OMAG) at a cost not to exceed \$50,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, and Mitchell Nay – none

Mr. Crisp discussed and recommended the Board approve the purchase of a 2023 Model No. 14FT-18BK Trailer from Trailer World of Tulsa at a price not to exceed \$9,250.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the purchase of a 2023 Model No. 14FT-18BK Trailer from Trailer World of Tulsa at a price not to exceed \$9,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none

Mr. Crisp discussed and recommended the Board recommend to the Pryor Creek City Council a 4.55% increase to the Inside City Limits Residential Water Rates (\$0.22 per 1,000 gallons) from \$4.83 per 1,000 gallons to \$5.05 per 1,000 gallons, effective August 2023 billing.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to recommend to the Pryor Creek City Council an increase to the Inside City Limits Residential Water Rates (\$0.22 per 1,000 gallons) from \$4.83 per 1,000 gallons to \$5.05 per 1,000 gallons, effective August 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, and Mitchell Nay – none

Mr. Crisp discussed information he learned during the MESO Board Retreat he attended last week and also reported the Municipal Utility Board was included in the approved FEMA reimbursement for a portion of the cost of damages caused by the storms of June 14-18, 2023.

Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board approve the Combination Low Bid #946; Water/Sewer Department Material in the amount of \$86,390.46.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Combination Low Bid #946; Water/Sewer Department Material in the amount of \$86,390.46. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell. Nay – none

The Board recognized Mr. Jared Crisp who discussed and recommended the Board approve the Combination Low Bid #947; Electric Department Material in the amount of \$130,142.00.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Combination Low Bid #947; Electric Department Material in the amount of \$130,142.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell. Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. James Cox to Serviceman Non-Merit in the Electric Department effective August 3, 2023.

A motion was made by Mr. Roberts and seconded by Dr. Rains to promote Mr. James Cox to Serviceman Non-Merit (\$40.08 per hour to \$40.94 per hour) in the Electric Department effective August 3, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, and Mitchell Nay – none

Mr. Jared Crisp discussed and recommended the Board allow three (3) employees to attend the 2023 Municipal Electric Systems of Oklahoma (MESO) Rodeo and Safety Training at Bentonville, Arkansas on September 13-14, 2023

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to allow Mr. Jared Crisp, Mr. Bryce Kerns, and Mr. Hayden Powell to attend the 2023 Municipal Electric Systems of Oklahoma (MESO) Rodeo and Safety Training at Bentonville, Arkansas on September 13-14, 2023, at a cost not to exceed \$1,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, and Mitchell Nay – none

There was no Unfinished Business or New Business.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:37 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, and Mitchell Nay – none

  
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Chairman

  
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Secretary

August 21, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0137	Payroll	A0823185; Payroll Ending August 16, 2023	\$ 83,030.81
0138	Bank of Commerce	FICA \$14,882.02; Med \$3,480.48; Federal \$11,172.92	\$ 29,535.42
0139	Oklahoma Tax Commission	A0823185; Payroll Ending August 16, 2023	\$ 4,401.00
0140	Oklahoma Centralized Support Registry	A0823185; Payroll Ending August, 16, 2023	\$ 1,216.63
0141	Kansas Payment Center/SG10DM000494	A0823185; Payroll Ending August, 16, 2023	\$ 83.54
0142	CNCSPC (Cherokee Nation OCSS)	A0823185; Payroll Ending August, 16, 2023	\$ 353.67
0143	Aflac	Payroll Deduction for August 2023	\$ 2,643.65
0144	Agriland FS, Inc.	20238391; Fuel	\$ 3,637.50
0145	Accurate Environmental LLC	A0823181; Water Samples	\$ 1,220.00
0146	Anixter Inc.	20233199; CCP Bid # 944	\$ 771.40
0147	AT&T Mobility	Cellular Service For July 2023	\$ 1,491.75
0148	Bluemark Energy, LLC	Purchased Gas For July 2023	\$ 44,455.34
0149	Cherokee Nation Human Service Dept.	A0823183; Final Credit Balance; R. Guthrie	\$ 475.34
0150	Chouteau Lime Co.	20238366; Chemicals For Easements	\$ 794.00
0151	CINTAS First Aid & Safety	20238389; First Aid Kit Supplies	\$ 383.83
0152	CINTAS First Aid & Safety	A0823184; First Aid Supplies For August 2023	\$ 182.58
0153	Allterra Central, Inc.	A0823176; GPS Annual Subscription	\$ 1,805.00
0154	Grainger	20237341; Equip. Replacement; Walk Behind Concrete Saw	\$ 2,914.36
0155	Grainger	20238357; Equipment Maintenance; Aerator	\$ 361.70
0156	P&K Equipment	20238392; Equipment Maintenance & Supplies	\$ 304.29
0157	Green Country Testing, Inc.	20238394; Testing	\$ 650.00
0158	Hercules Industries, Inc.	20234192; CCP; Material & Supplies	\$ 906.04
0159	Airgas USA, LLC	20238373; Material & Supplies	\$ 114.99
0160	Border States Industries Inc.	20233121; CCP; Bid # 944	\$ 385.50
0161	Lakeland Office Systems	A0823188; Quarterly Copies	\$ 700.23
0162	L & M Tulsa Office Furniture	A0823187; 8 Board Chair Replacement	\$ 3,533.44
0163	Locke Supply Co.	20236302; CCP Material & Supplies	\$ 19.89
0164	Locke Supply Co.	20238367; Material & Supplies	\$ 692.24
0165	MESO/ OMUSA	A0823177; Testing	\$ 1,305.00
0166	DEQ Administrative A/R	20238353; C Water/Sewer Operator Exam; T Willis	\$ 124.00
0167	OTA- Pikepass	20238382; Turnpike Fees For July 2023	\$ 61.70
0168	Oklahoma Natural Gas Company	Transportation Fees for July 2023	\$ 15,129.83
0169	Oklahoma Parts Supply LLC	20236304; CCP; Equipment & Vehicle Maintenance	\$ 827.53
0170	Pryor Stone Inc.	20238384; Material & Supplies	\$ 3,516.69
0171	Pryor Waste & Recycling, LLC	Solid Waste Disposal For July 2023	\$ 115,759.37
0172	Pryor Waste & Recycling, LLC	20238393; Roll off Dumpster for Pole Yard	\$ 385.00
0173	Pryor Lumber Co.	20238368; Material & Supplies	\$ 141.00
0174	Rainmaker Sales, Inc.	20237316; Material & Supplies	\$ 1,238.04
0175	Regina Hart	20238386; Uniform & Clothing	\$ 2,000.00
0176	Mayes County RWD #4	Utility Services for WWTP For July 2023	\$ 28.30
0177	Southern Cross Corp.	20237329; Flamepack Calibration & Testing	\$ 461.62
0178	TLS Group, Inc.	20238369; Equipment Maintenance / Traffic Lights	\$ 1,233.30
0179	Sundance Office	20238378; Warehouse & WWTP Supplies	\$ 551.94
0180	Tulsa Emergency Medical Center Inc.	A0823182; Testing; D. Brown	\$ 90.00
0181	Tractor Supply Credit Plan	20238370; Small Tools & Supplies	\$ 249.25
0182	Utility Supply Company	2023134; CCP Bid 943	\$ 3,420.00
0183	Utility Supply Company	20237342; Material & Supplies	\$ 2,560.00
0184	Utility Technology Services	20237350; Material & Supplies	\$ 19,770.00
0185	Warren Cat	20238364; Maintenance For Cat Backhoe	\$ 113.26
0186	Core & Main	20237338; Material & Supplies	\$ 47,384.43
0187	Core & Main	20237344; Material & Supplies	\$ 203.00
0188	Core & Main	20237346; Material & Supplies	\$ 700.00
0189	Core & Main	20238354; Material & Supplies	\$ 605.00
0190	Absolute Technologies	A0823186; Computer Maintenance	\$ 1,176.98
0191	City of Pryor Creek	Occupational Fees For July 2023	\$ 3,543.95
0192	City of Pryor Creek	A0823179; Cleaning Payroll Ending August 4, 2023	\$ 2,182.44
0193	City of Pryor Creek	20238377; Property Insurance	\$ 26,198.00
0194	City of Pryor Creek	A0823178; Allocation To City Payment #1	\$ 64,600.00
0195	Kolker & Kolker, Inc.	A0823180; Consultant Fee	\$ 750.00
0196	Municipal Utility Board	Garbage Billing Fee For July 2023	\$ 7,087.91
0197	Share The Comfort WA-RO-MA dba C.A.R.D.	Share The Comfort Donations July 2023	\$ 296.29
TOTAL			<u>\$ 510,757.97</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	48	83,030.81
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	48	83,030.81

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 8-3-23 TO 8-16-23**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Garry Harris by Jmh  
CHAIRMAN

PO # A0823-185

claim #

0137