



August 21, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, August 21, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Mr. Mark Roberts, and Ms. Lorri Mitchell.

Also attending was Mr. Ryan Stout.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve the Minutes of the Regular Meeting held August 7, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, and Rains. Mr. Harris abstained which was counted as no vote.

Mr. Jared Crisp presented the Claims for examination.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #137 - #197 totaling \$510,757.97 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris. Nay – none.

The Board recognized Mr. Jared Crisp who discussed the retirement of Mr. Steve Powell, P.E. of Infrastructure Solutions Group, LLC and the service needs from a Professional Engineer.

The Board recognized Mr. Jared Crisp who discussed and recommended the purchase of a 2023 T76 T4 Bobcat Compact Track Loader from White Star Machinery, Tulsa, Oklahoma, at a price not to exceed the government central purchase price of \$84,732.73.

A motion was made by Dr. Rains and seconded by Mr. Roberts to purchase a 2023 T76 T4 Bobcat Compact Track Loader from White Star Machinery, Tulsa, Oklahoma, at a price not to exceed the government central purchase price of \$84,732.73. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell and Harris. Nay – none.

Mr. Jared Crisp discussed and recommended the Board approve the purchase of a 2023 4X4 Chevrolet Silverado 1500 Crew Cab (Unit 17) from John Vance Fleet Services at a price not to exceed the government central purchase price of \$48,258.00.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the purchase of a 2023 4X4 Chevrolet Silverado 1500 Crew Cab (Unit 17) from John Vance Fleet Services at a price not to exceed the government central purchase price of \$48,258.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, Roberts, and Harris. Nay – none.

Mr. Jared Crisp discussed and recommended the Board enter into an agreement with Clint Goodson Concrete LLC for the Proposed Concrete Work for MUB's Warehouse Expansion Project at a price not to exceed \$77,400.00.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to enter into an agreement with Clint Goodson Concrete LLC for the Proposed Concrete Work for MUB's Warehouse Expansion Project at a price not to exceed \$77,400.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board enter into an agreement with Couch Construction for the Proposed Steel Erection for MUB's Warehouse Expansion Project at a price not to exceed \$47,900.00

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to enter into an agreement with Couch Construction for the Proposed Steel Erection for MUB's Warehouse Expansion Project at a price not to exceed \$47,900.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

Mr. Jared Crisp reported the Pryor Creek City Council approved the recommended 4.55% increase to the Inside City Limits Residential Water Rates (\$0.22 per 1,000 gallons) from \$4.83 per 1,000 gallons to \$5.05 per 1,000 gallons, effective August 2023 billing and recommended the Board increase all water rates \$0.22 per 1,000 gallons.

A motion was made by Dr. Rains and seconded by Mr. Roberts to increase the Inside City Limit Water Rate to \$10.10 minimum and the first 2,000 gallons. \$5.05 per 1,000 gallons on all additional usage, effective August 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to increase the Outside City Limit Water Rate to \$10.60 minimum and the first 1,000 gallons. \$5.30 per 1,000 gallons on all additional usage, effective August 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to increase the Industrial Water Rate to \$2.80 minimum and the first 1,000 gallons. \$2.80 per 1,000 gallons on all additional usage, effective August 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

Mr. Jared Crisp discussed The District Sewer System Rate established by an agreement between OOWA and MUB on December 21, 2020 for New Developments located south of the City of Tulsa Waterline Right-of-Way and recommended the Board increase The District Sewer Rate to \$4.60 minimum charge and \$5.30 per 1,000 gallons water used (a ±3% increase), effective August 2023 billing.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to increase The District Sewer Rate to \$4.60 minimum charge and \$5.30 per 1,000 gallons water used (a ±3% increase), effective August 2023 billing. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp reported he was invited to serve on The Oklahoma Municipal Natural Gas Coalition. His first meeting will be at 12:00 p.m. on Friday, August 25, 2023 at Monkey Island. There was no objection from the Board for Mr. Crisp to accept the invitation.

Mr. Jared Crisp compared electric rates from various providers in our area and reported the Municipal Utility Board Electric Rates are competitive.

The Board recognized Mr. Travis Willis who expressed appreciation from the warehouse crews' for the purchase of the Big Excavator with a hydraulic breaker and wide buckets. This equipment is used regularly on various projects and will be in use this week to remove concrete in preparation for the Warehouse Expansion Project.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Jared Crisp who discussed and recommended the Board approve the Combination Low Bid #948; Electric Department Material in the amount of \$166,078.88.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the Combination Low Bid #948; Electric Department Material in the amount of \$166,078.88. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

The Board recognized Mr. Jared Crisp who discussed and recommended the Board allow one (1) employee to attend the Cybersecurity Defense Initiative Class: Comprehensive Cybersecurity Defense (CCD) at the Hilton Garden Inn & Edmond Conference Center, Edmond, Oklahoma on August 28-31, 2023 at a cost not to exceed \$1,000.00.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to allow Mr. Ryan Stout to attend the Cybersecurity Defense Initiative Class: Comprehensive Cybersecurity Defense (CCD) at the Hilton Garden Inn & Edmond Conference Center, Edmond, Oklahoma on August 28-31, 2023 at a cost not to exceed \$1,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the Board allow five (5) employees to attend the 2023 Oklahoma Municipal Assurance Group (OMAG) Sanitary Sewer Expo at the Heart of Oklahoma Expo Center in

Shawnee, Oklahoma on October 10-11, 2023, at a cost not to exceed \$2,000.00.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to allow Mr. Jared Crisp, Mr. Travis Willis, Mr. Jimmy Martin, Mr. Robert Wilkerson, and Mr. Jim Armontrout to attend the 2023 Oklahoma Municipal Assurance Group (OMAG) Sanitary Sewer Expo at the Heart of Oklahoma Expo Center in Shawnee, Oklahoma on October 10-11, 2023, at a cost not to exceed \$2,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

Mr. Jared Crisp discussed the benefits of attending a Xylem Reach AMI (Advanced Metering Infrastructure) Conference and recommended the Board allow six (6) employees to attend the 2023 Xylem Reach Annual Conference at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida on November 5-8, 2023, at a cost not to exceed \$19,000.00.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Jared Crisp, Mr. Travis Willis, Mr. Ryan Stout, Mrs. Josi Morrison, Mr. Jimmy Martin, and Mr. Travis Whitenack to attend the 2023 Xylem Reach Annual Conference at the Signia by Hilton Orlando Bonnet Creek in Orlando, Florida on November 5-8, 2023, at a cost not to exceed \$19,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Roberts, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. Travis Berka to Crew Chief Non-Merit in the Natural Gas Department effective August 17, 2023.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to promote Mr. Travis Berka to Crew Chief Non-Merit (\$28.09 per hour to \$28.66 per hour) in the Natural Gas Department effective August 17, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. Dayton Brown to Apprentice Lineman 4th Year Non-Merit in the Electric Department effective August 17, 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Dayton Brown to Apprentice Lineman 4th Year Non-Merit (\$33.28 per hour to \$34.81 per hour) in the Electric Department effective August 17, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and recommended the promotion of Mr. Taylor Looney to Apprentice Lineman 3rd Year Non-Merit in the Electric Department effective August 17, 2023.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to promote Mr. Taylor Looney to Apprentice Lineman 3rd Year Non-Merit (\$30.84 per hour to \$33.28 per hour) in the Electric Department effective

August 17, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

There was no Unfinished Business or New Business.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:47 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

September 5, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
0198	Payroll	A0923199; Payroll Ending August 30, 2023	\$ 81,882.86
0199	Bank of Commerce	FICA \$14,614.90; Med \$3,418.00; Federal \$10,898.87	\$ 28,931.77
0200	Oklahoma Tax Commission	A0923199; Payroll Ending August 30, 2023	\$ 4,303.00
0201	Oklahoma Centralized Support Registry	A0923199; Payroll Ending August 30, 2023	\$ 1,216.63
0202	CNCSPC (Cherokee Nation OCSS)	A0923199; Payroll Ending August 30, 2023	\$ 353.67
0203	Kansas Payment Center/SG10DM000494	A0923199; Payroll Ending August 30, 2023	\$ 83.54
0204	Principal Financial Group Direct Deposit	457 Retirement Savings, August 2023	\$ 16,500.63
0205	Principal Financial Group Direct Deposit	457 Loan Repayment, August 2023	\$ 3,562.68
0206	Principal Financial Group Direct Deposit	MMP Employer Contribution, August 2023	\$ 27,979.92
0207	Oklahoma State Tax Commission	August 2023 Actual/September 2023 Estimated Sales Tax	\$ 79,247.10
0208	AgriLand FS, Inc.	20238412; Fuel	\$ 3,701.01
0209	Amazon Capital Services	20238383; Safety Supplies and Small Tools	\$ 513.16
0210	Amazon Capital Services	20238390; Small Tools	\$ 169.00
0211	Arkansas Electric Coop., Inc.	20233120; CCP, Bid #944 Electric Material	\$ 664.80
0212	Anixter Inc.	20238399; Bid #948, Electric Material	\$ 17,528.50
0213	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for September 2023	\$ 44,822.06
0214	Brenntag Southwest, Inc.	20238411; Material and Supplies	\$ 2,440.04
0215	Cove Environmental LLC	20238404; Quarterly Biomonitoring (WET Test)	\$ 1,600.00
0216	Delta Dental of Oklahoma	Group Dental Coverage September 2023	\$ 3,746.48
0217	Electrical Services, LLC	20238426; Equipment Maintenance, Aerator	\$ 187.50
0218	Linde Gas & Equipment Inc.	20238428; Annual Cylinder Lease Renewal	\$ 166.98
0219	Grainger	20238395; Restricted Area Safety Signs	\$ 1,152.00
0220	P & K Equipment	20238415; Equipment Maintenance and Small Tools	\$ 81.51
0221	J Harlen Co., Inc.	20238379; Small Tools	\$ 103.32
0222	Border States Industries Inc.	20228354; CCP, Quote #939, Electric Material	\$ 654.40
0223	Border States Industries Inc.	20238380; Small Tools	\$ 519.78
0224	Border States Industries Inc.	20238401; Bid #948, Electric Material	\$ 21,120.25
0225	KGM (Koons Gas Measurement)	20238387; Gas Material	\$ 1,692.35
0226	L & M Tulsa Office Furniture	A0823187; Eight (8) Hon Company Chairs, Final Payment	\$ 3,533.44
0227	KSM Exchange LLC	20238385; Equipment Maintenance, Big Trackhoe	\$ 419.84
0228	Northwest Transformer Co., Inc.	20238424; Material and Supplies	\$ 6,242.00
0229	Oklahoma Ordnance Works Authority	Purchased Water for August 2023	\$ 94,920.61
0230	Oklahoma Ordnance Works Authority	Purchased Wastewater Treatment for August 2023	\$ 906.62
0231	Pryor Stone Inc.	20238419; Rock	\$ 1,047.70
0232	RG Contractors	A0823196; Bore, Electric Project	\$ 1,380.00
0233	R&L Tires LLC	20238414; Vehicle and Equipment Maintenance	\$ 296.72
0234	Sundance Office	A0823191; Office Supplies and Copy Paper	\$ 448.21
0235	Springdale Tractor Co.	20238416; Tree-Trimming Supplies	\$ 52.49
0236	The Paper	A0823197; Legal Publication	\$ 105.85
0237	Trailer World of Tulsa	20238365; Equipment Replacement, Tilt Trailer for Skid Steer	\$ 9,250.00
0238	Vance Chevrolet Fleet & Government Sales	20238398; Equipment Replacement, Truck #17	\$ 48,258.00
0239	Core & Main	20237338; Water Material	\$ 3,802.08
0240	Core & Main	20238355; Marking Paint	\$ 797.40
0241	Core & Main	20238358; Material and Small Tools	\$ 763.00
0242	Core & Main	20238371; Bid #946, Water and Sewer Material	\$ 43,602.00
0243	Capital One Walmart	20238418; Material and Phone Cases	\$ 387.92
0244	White Star Machinery	20238388; Equipment Maintenance, E35 Roller Track	\$ 160.31
0245	White Star Machinery	20238396; Equipment Replacement, T76 T4 Bobcat Loader	\$ 84,732.73
0246	Mutual of Omaha Payment Process Center	Group AD&D Coverage for September 2023	\$ 1,074.10
0247	City of Pryor Creek	Worker's Compensation Fee and Safety Credit for July 2023	\$ 3,259.11
0248	Fiber Interactive Technologies	Voice, Fax, Internet Services for August 2023	\$ 705.78
0249	Bank of Commerce	A0823195; PCAX Winter Storm Uri Payment #11	\$ 11,518.08
0250	Dearborn Life Insurance Co. Ancillary Billing	Group LTD Coverage for September 2023	\$ 1,699.82
0251	Municipal Utility Board	Utility Services for August 2023	\$ 26,888.85
0252	Municipal Utility Board	Petty Cash	\$ 560.37
0253	OMAG	20238422; Annual General Liability and Auto Renewal	\$ 46,356.00
0254	Sensus USA, Inc.	A0823192; Xylem Reach 2023 Conference Registration Fees	\$ 4,800.00
0255	VISA Control Account Card Services	A0823193; Miscellaneous	\$ 5,072.73
0256	VSP Insurance Co., (CT)	Payroll Deduction for September 2023	\$ 855.44
0257	Stout, Ryan E.	A0923200; Cyber-Security Conference Reimbursement	\$ 205.50
0258	Gonthier, Chris dba Meaux Down Lawncare	20238431; Mowing Service for August 2023	\$ 1,000.00
TOTAL			<u>\$ 750,027.64</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	52	81,882.86
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	52	81,882.86

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 8.17.23 TO 8.30.23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
 GENERAL MANAGER

APPROVED: Harry Harris by Jmh
 CHAIRMAN

PO # A0923-199

Claim 0198