



January 17, 2023

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, January 17, 2023, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Dr. Art Sixkiller, Ms. Lorri Mitchell, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Dr. Sixkiller to approve the minutes of the Regular Meeting held January 3, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Sixkiller, Mitchell, Roberts, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #776 - #835 totaling \$1,443,362.10 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized Mr. Steve Powell P.E. of Infrastructure Solutions Group, LLC who updated the Board on the Discharge Permit and the Chlorine Contact Basin Project at the Waste Water Treatment Plant.

The Board recognized Mr. Jared Crisp who discussed a visual presentation of the asphalt overlay project at the Mayes County Fairgrounds near the show barn and its effect of a previously installed fire hydrant.

Mr. Jared Crisp discussed and recommended the Board approve the presented Traffic Signal Maintenance Agreement with TLS Group, Inc. dba SignalTek for a price not to exceed \$4,980.00.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to approve the presented Traffic Signal Maintenance Agreement with TLS Group, Inc. dba SignalTek for a price not to exceed \$4,980.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris Nay – none

The Board recognized Mr. Travis Willis who gave an income report from the surplus items sold on Purple Wave Inc. Government Auction as follows:

- I. The original cost of the Push Camera Jetcam w/Series 3288/3388 Package "A" Accessories, Serial No. PL7269-004 (Unit 152A) was \$5,268.00 and MUB's net income was \$600.00.
- II. The Thirty-Five (35) 6" Diameter Full Circle Clamps of different lengths for water pipe gave a net income to MUB in the amount of \$625.00.

- III. The original cost of the 2013 ¾ Ton F250 Ford 4x4 Crew Cab w/2001 96" Standard Service Body, Serial No. 1FT7W2B63DEA69025 (Cab and Chassis and Serial No 20110 (Service Body) (Unit #7A) was \$26,789.99 and MUB's net income was \$23,000.00.

The Board recognized Mrs. Teri Hill who presented a written 2022 Municipal Utility Board Identity Theft Prevention Program Red Flag Alert Policies and Procedures Report prepared by Mrs. Josi Morrison and Ms. Hannah Moore which included an additional option to apply for utility services online through DICE (Digital Interaction for Citizen Engagement) which is supported by AdComp Systems Inc.

A written Department Foreman's Report was presented with no additional comments.

Mr. Jared Crisp discussed Bid #943; Water/Sewer Department Material and recommended the Board approve the best combination low bid total of \$90,598.26.

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve the best combination low bid total of \$90,598.26 as presented for Bid #943; Water/Sewer Department Material. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Mitchell, Rains, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Chuck Bley to promote Mr. Terry Adams to Assistant Superintendent with Merit at the Waste Water Treatment Plant, effective January 19, 2023.

A motion was made by Dr. Rains and seconded by Mr. Roberts to promote Mr. Terry Adams to Assistant Superintendent with Merit at the Waste Water Treatment Plant (\$26.83 per hour to \$29.89 per hour), effective January 19, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Sixkiller, Mitchell, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Chuck Bley to promote Mr. Michael Potts to C Operator with Merit at the Waste Water Treatment Plant, effective January 19, 2023.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to promote Mr. Michael Potts to C Operator with Merit at the Waste Water Treatment Plant (\$23.55 per hour to \$23.92 per hour), effective January 19, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Rains, Sixkiller, and Harris Nay – none

Mr. Jared Crisp discussed and agreed with the recommendation from Mr. Travis Whitenack to re-classify Mr. Chisholm Rice to a Regular Employee with a promotion to D

Mechanic with Merit in the Gas Department, effective February 2, 2023.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to promote Mr. Chisholm Rice to a Regular Employee with a promotion to D Mechanic with Merit in the Gas Department (\$22.62 per hour to \$22.80 per hour), effective February 2, 2023. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

There was no Unfinished Business or New Business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:30 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none


Chairman


Secretary

February 6, 2023

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
836	Payroll	A0123025; Payroll Ending 01/18/2023	\$79,088.94
837	Bank of Commerce	FICA \$13,921.06; Med \$3,255.72; Federal \$9,684.39	\$26,861.17
838	Oklahoma Tax Commission	A0123025; Payroll Ending 01/18/2023	\$4,035.00
839	Oklahoma Centralized Support Registry	A0123025; Payroll Ending 01/18/2023	\$1,216.63
840	CNCSPC (Cherokee Nation OCSS)	A0123025; Payroll Ending 01/18/2023	\$353.67
841	Principal Financial Group	457 Retirement Saving Deductions; January 2023	\$15,318.63
842	Principal Financial Group	457 Loan Repayments; January 2023	\$2,241.36
843	Principal Financial Group	MMP Retirement Contributions; January 2023	\$26,397.86
844	Oklahoma State Tax Commission	January 2023 Actual/February 2023 Estimated Sales Tax	\$95,567.42
845	Payroll	A0223035; Payroll Ending 02/01/2023	\$79,433.36
846	Bank of Commerce	FICA \$13,956.02; Med \$3,263.94; Federal \$9,776.70	\$26,996.66
847	Oklahoma Tax Commission	A0223035; Payroll Ending 02/01/2023	\$3,988.00
848	Oklahoma Centralized Support Registry	A0223035; Payroll Ending 02/01/2023	\$1,216.63
849	Kansas Payment Center/SG10DM000494	A0223035; Payroll Ending 02/01/2023	\$83.54
850	CNCSPC (Cherokee Nation OCSS)	A0223035; Payroll Ending 02/01/2023	\$353.67
851	AAMCO Wagoner	2023119; Vehicle Maintenance Truck # 2	\$2,959.18
852	Agriland FS, Inc.	2023127; Fuel	\$4,993.03
853	Amazon Capital Services	202318; WWTP Supplies	\$58.42
854	Amazon Capital Services	2023116; Material & Supplies	\$251.89
855	Accurate Environmental, LLC	A0123018; Water Samples	\$150.00
856	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for February 2023	\$44,652.64
857	Delta Dental of Oklahoma	Group Dental Coverage February 2023	\$3,659.92
858	Element Materials Technology BA, LLC.	2023111; Weld Tests	\$2,184.90
859	Emerald Transformer PPM LLC KS	2023150; Material and Supplies	\$2,024.00
860	Endex Inc. of Tulsa	A0123028; Annual Security System Monitoring Fee	\$480.00
861	Enviro-Tec America, Inc.	2023137; SIR Report, Cycle 1	\$45.00
862	Fastenal Co.	2023147; Shop Supplies	\$142.91
863	Holt Truck Centers	2023252; Vehicle Maintenance to Truck # 13A	\$43.63
864	P & K Equipment	2023257; Tree-Trimming Supplies	\$36.81
865	Hamill Metals	2023140; Material & Supplies	\$77.13
866	Hamill Metals	2023253; Material & Supplies	\$272.21
867	Airgas USA, LLC.	2023142; Nitrogen for Substation # 2	\$52.77
868	Border States Industries, Inc.	2023143; Material & Supplies	\$4,525.20
869	Koons Gas Measurement	2023131; Material & Supplies	\$1,675.10
870	Locke Supply Co.	2023254; Material & Supplies, Small Tools, Whs Maintenance	\$2,109.21
871	MESO/OMUSA	A0123027; MGSO Annual Dues & Service Fee	\$275.00
872	Mike's Tire & Car Care	2023255; Vehicle Maintenance	\$704.51
873	Muskogee Sand	2023136; Sand for Project 22-8	\$781.66
874	Oklahoma Gas Association	A0123026; Annual Membership Dues	\$200.00
875	Oklahoma Natural Gas Company	Transport Fees; December 2022	\$6,047.17
876	Oklahoma Ordinance Works Authority	Purchased Water; January 2023	\$84,732.16
877	Oklahoma Ordinance Works Authority	Wastewater Treatment; January 2023	\$888.84
878	Patchwork Pup	2023146; Embroidery on Outerwear	\$36.00
879	PolyPro Inc.	2023145; Small Tools	\$233.00
880	Pryor Stone Inc.	2023128; Rock for Project 23-1	\$199.88
881	Pryor Stone Inc.	2023138; Rock for Stockpile	\$1,184.61
882	Stuart C. Irby	20228355; Quote # 939-Electric Material	\$1,760.80
883	Stuart C. Irby	202312; Electric Material	\$1,151.00
884	Signal Tek	A0123023; Traffic Signal Annual Maintenance Agreement	\$4,482.00
885	Sundance Office	A0123016; Office Supplies	\$92.19
886	Triple Crown Products	202315; Charcoal Gray Softshell Jackets	\$266.13
887	Utility Supply Co.	2023230; Water Material	\$741.31
888	Core & Main	20227300; Material and Supplies	\$3,695.00
889	Core & Main	202212594; Material and Supplies	\$716.92
890	Core & Main	202316; Material and Supplies	\$104.62
891	Capital One Walmart	2023141; Warehouse Supplies and Webcam	\$333.11
892	Bobcat White Star	2023132; Equipment Maintenance, Trackhoe	\$1,375.00
893	Absolute Technologies	A0123022; Computer Maintenance, WWTP	434.98
894	Beggs Pharmacy	2023256; Health and Safety, Poison Ivy Series	\$665.00
895	Ben Sherrer Law Office, P.C.	A0123032; Attorney Fees for January 2023	\$500.00
896	Mutual of Omaha Payment Process Center	Group AD&D Coverage for February 2023	\$1,084.16
897	City of Pryor Creek	A0722160; City Hall Cleaning Payroll Ending 01-20-2023	\$1,454.96
898	City of Pryor Creek	Worker's Compensation for December 2022	\$4,692.29
899	Fiber Interactive Technologies	Voice, Fax, Internet Services for January 2023	\$705.78
900	Bank of Commerce	A0223034; PCAX Payment #4	\$11,518.08
901	Kolker & Kolker, Inc.	A0123020; Consultant Fee	\$150.00
902	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group Ltd. Coverage for February 2023	\$1,469.59
903	Municipal Utility Board	Petty Cash	381.46
904	Municipal Utility Board	Utility Services for January 2023	\$24,592.74
905	State of Oklahoma Finance LIHEAP	A0123030; DHS LIHEAP Case Refunds	\$1,871.30
906	Pryor Printing Inc.	A0123033; Work Order Cards	\$358.00
907	VSP Insurance Co., (CT)	Payroll Deduction for February 2023	\$842.20
908	Oklahoma Water Resources Board	A0123029; 2022 Annual Water Rights Administration Fees	\$150.00
909	Kansas Payment Center/SG10DM000494	A0123025; Payroll Ending 01/18/2023	\$83.54
910	Grand River Dam Authority	Purchased Electric; January 2023	\$547,050.86
		TOTAL	\$1,141,552.34

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	52	79,433.36
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	52	79,433.36

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 1-19-23 TO 2-1-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
 GENERAL MANAGER

APPROVED: Garry Harris by smh
 CHAIRMAN

PO # A0223- 035

claim #

0845

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	48	79,088.94
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	48	79,088.94

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 1-5-23 TO 1-18-23

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hice for Jared Crisp
GENERAL MANAGER

APPROVED: Garry Harris by Jmh
CHAIRMAN

PO# A0123-025

claim 0836