



May 16, 2022

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 16, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Ms. Lorri Mitchell, Dr. Ken Rains, Mr. Mark Roberts, and Dr. Art Sixkiller.

Also in attendance were Mr. Travis Willis Assistant General Manager, Mr. Terry Aylward of The Paper, Mr. Steve Powell, PE of Infrastructure Solutions Group, LLC, Mayor Larry Lees, John Bolte, PE of Small Arrow Engineering, LLC, and Steve Garrett of SG Municipal and Media, LLC.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held May 2, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Mitchell, Rains, Roberts, and Sixkiller.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1241 - #1300 totaling \$888,357.72 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Rains, Roberts, Sixkiller and Harris Nay – none

The Board recognized the Honorable Mayor Lees who stated the city continues discussions with developers and possible retailers. He also stated the new City of Pryor Creek Emergency Center is behind schedule and sixty-eight (68) percent complete. Lastly, he also announced Pryor Main Street was awarded a TSET Grant for \$102,749.48 for Phase 1 of the Downtown Streetscape Plan.

The Board recognized Mr. John Bolte, PE of Small Arrow Engineering, LLC who presented an Engineering Assessment Report on the Municipal Utility Board's Natural Gas Distribution System.

The Board recognized Mr. Steve Powell who reported on the Wastewater Treatment Plant. He stated the WWTP is in its final year of the existing permit set to expire at the end of the calendar year. He reported he is making preparations to bid for enhancements of the existing Chlorine Contact Basin to help alleviate testing issues. He also stated that he is working on a plan to standardize the lift station pumps throughout the system.

The Board recognized Mr. Crisp who recommended Mr. Garry J. Harris be re-appointed to a new Five-Year Term ending June 30, 2027.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the re-appointment of Mr. Garry J. Harris to a new Five-Year Term ending June 30, 2027 effective July 1, 2022. MOTION CARRIED. Ayes – Rains, Roberts, Sixkiller, Mitchell Nay – none Abstaining – Harris

Mr. Crisp introduced Mr. Steve Garrett of SG Municipal and Media, LLC and a partner of Oklahoma Municipal Assurance Group (OMAG) who spoke about forming a collective study group with other Oklahoma towns and cities for the benefit of municipal natural gas systems and their communities.

The Board recognized Mr. Willis who had not report however, Mr. Crisp informed the Board that preparations are being made to surplus equipment in the near future.

The Board recognized Mrs. Hannah Moore who reported she had been accepted into the Oklahoma Municipal Human Resource Professionals (OMHRP) Front-Line Leader Academy (OMFLA) Class 1, Cohort 1 to begin June 23, 2022.

A written Department Foreman's Report was presented with no additional comments.

The Board recognized Mr. Crisp who discussed possible action to allow one (1) employee to attend the Annual American Public Power Association (APPA) National Conference in Nashville, Tennessee on June 13-15, 2022.

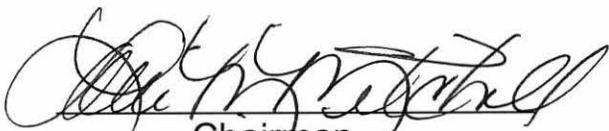
A motion was made by Mr. Roberts and seconded by Ms. Mitchell to approve Mr. Jared Crisp to attend the Annual American Public Power Association (APPA) National Conference in Nashville, Tennessee on June 13-15, 2022 at a price not to exceed \$500.00. MOTION CARRIED. Ayes – Roberts, Sixkiller, Harris, Mitchell, Rains Nay – none

There was no unfinished business to report.

There was no new business to discuss.

The Board recognized Mr. Ben Sherrer who had no Attorney's report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:03 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Harris, Mitchell, Rains and Roberts Nay – none


Chairman


Secretary

June 6, 2022

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1301	Payroll	A0522116; Payroll Ending 5-25-2022	\$ 75,732.76
1302	Bank of Commerce	FICA \$13,298.24; Med \$3,110.10; Federal \$9,506.09	\$ 25,914.43
1303	Oklahoma Tax Commission	A0522116; Payroll Ending 5-25-2022	\$ 3,824.00
1304	Oklahoma Centralized Support Registry	A0522116; Payroll Ending 5-25-2022	\$ 1,674.67
1305	Kansas Payment Center/SG10DM000494	A0522116; Payroll Ending 5-25-2022	\$ 83.54
1306	Principal Financial Group	457 Retirement Saving Deductions; May 2022	\$ 14,069.19
1307	Principal Financial Group	457 Loan Repayments; May 2022	\$ 1,358.44
1308	Principal Financial Group	MMP Retirement Contributions; May 2022	\$ 23,131.35
1309	Oklahoma State Tax Commission	May 2022 Actual/June 2022 Estimated Sales Tax	\$ 53,872.43
1310	Agriland FS, Inc.	20225226; Fuel	\$ 5,761.04
1311	Agriland FS, Inc.	20225229; Diesel Fuel Only	\$ 2,563.90
1312	Arkansas Electric Coop., Inc.	20219430; Bid #934, Electric Material	\$ 3,245.40
1313	Arkansas Electric Coop., Inc.	20225203; Small Tools, Salibury Line Hose & Line Guard	\$ 1,913.70
1314	Accurate Environmental, LLC	A0522105; Water Samples	\$ 140.00
1315	B & B Meter Service	20225228; Material and Supplies	\$ 200.00
1316	BlueCross/BlueShield of Oklahoma	Group Medical Coverage for June 2022	\$ 44,891.82
1317	Brenntag Southwest Inc.	20225217; Material and Supplies	\$ 1,910.05
1318	Carrot-Top Industries Inc.	20224181; U. S. Poly Flags	\$ 227.53
1319	CINTAS First Aid & Safety	20225233; First Aid Supplies	\$ 133.56
1320	CINTAS First Aid & Safety	A0522117; First Aid Supplies, May 2022	\$ 66.42
1321	Delta Dental of Oklahoma	Group Dental Coverage June 2022	\$ 3,325.36
1322	P & K Equipment	20225222; Chainsaw and Supplies	\$ 707.71
1323	Green Country Testing	20225231; Testing	\$ 425.00
1324	HG Flake Supply Company	20225202; Material and Supplies	\$ 426.00
1325	HACH Company	20224178; Material and Supplies	\$ 81.74
1326	Border States Industries Inc.	202112587; Bid #937, Electric Material	\$ 7,364.80
1327	Border States Industries Inc.	202110478; Material and Supplies	\$ 642.24
1328	Lakeland Office Systems	A0622119; Office Copies, Total B/W 23,036 & 14,350 Color	\$ 1,197.79
1329	Locke Supply Co.	20226236; Material and Supplies	\$ 249.67
1330	Mike's Tire & Car Care	20225218; Equipment and Vehicle Maintenance	\$ 234.02
1331	Oklahoma Natural Gas Company	Transportation Fees for April 2022	\$ 6,041.48
1332	Oklahoma Ordnance Works Authority	Purchased Water for May 2022	\$ 89,936.47
1333	Oklahoma Ordnance Works Authority	Wastewater Treatment for May 2022	\$ 846.03
1334	Oklahoma Society of Professional Engineers	A0622118; Continuing P.E. Education for Jared Crisp	\$ 245.00
1335	PACC (Pryor Area Chamber of Commerce)	A0522113; May and June Forum Luncheons	\$ 80.00
1336	Patriot Dodge Chrysler Jeep	20225224; Vehicle Maintenance, Truck #2	\$ 623.00
1337	Oklahoma Parts Supply LLC	20225223; Equipment Maintenance and Supplies	\$ 346.40
1338	Oklahoma Parts Supply LLC	20226234; Vehicle Maintenance and Supplies	\$ 782.35
1339	Pryor Flowers	A0522115; W. A. Graham Memorial Saddle	\$ 60.00
1340	Retrofit Automation	20225219; Equipment Maintenance, B&H Lift Station	\$ 130.00
1341	S & D Electric Motors, Inc.	20224164; Equipment Maintenance, Nipak Lift Station	\$ 7,500.00
1342	Small Arrow Engineering Inc.	A0222051; Natural Gas System Model/Analysis, Final Pmt.	\$ 2,284.77
1343	Speedy's Tire, Lube, & Auto	20225220; Vehicle Maintenance, Truck #17	\$ 48.69
1344	Sundance Office	20225225; Warehouse and WWTP Supplies	\$ 621.18
1345	Core & Main	20225227; Material and Supplies	\$ 301.20
1346	Capital One Walmart	20225230; Supplies and Backup Battery for J. Morrison	\$ 157.87
1347	Absolute Technologies	A0522102; APC Battery Backup, R. Wood	\$ 79.99
1348	Ben Sherrer Law Office, P.C.	A0522114; Attorney Fees for April and May 2022	\$ 820.00
1349	Mutual of Omaha Payment Process Center	Group AD&D Coverage for June 2022	\$ 1,029.15
1350	City of Pryor Creek	A0721173; Cleaning Services for Payroll Ending 5-13-2022	\$ 1,224.12
1351	City of Pryor Creek	Worker's Comp for April 2022	\$ 7,357.53
1352	Fiber Interactive Technologies	Voice/Fax/Dedicated 100 MEG Internet for May 2022	\$ 666.83
1353	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for June 2022	\$ 1,393.28
1354	Municipal Utility Board	Utility Services for May 2022	\$ 22,837.90
1355	Municipal Utility Board	Petty Cash	\$ 278.20
1356	Technical Programming Services Inc.	A0522110; Bill/Late Message Print & Mailing May 2022	\$ 3,557.38
1357	VSP Insurance Co., (CT)	Payroll Deduction for June 2022	\$ 825.96
1358	DEQ- Administrative Services	A0522111; License Renewal and Certification Fees 2022	\$ 2,070.00
1359	DEQ- Administrative Services	A0522112; Application for Renewal of Discharge Permit	\$ 574.41
1360	Grand River Dam Authority	Purchased Electric for May 2022	\$ 616,656.17
TOTAL			<u>\$ 1,044,743.92</u>

*** REGISTER TOTALS ***

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	47	75,732.76
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	47	75,732.76

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5.12.2022 TO 5.25.2022

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp
 GENERAL MANAGER

APPROVED: Garry Harris by [Signature]
 CHAIRMAN

PO# A0522-116
 CLAIM#

1301