



April 4, 2022  
~~March 21, 2022~~

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, April 4, 2022, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held March 21, 2022. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #1047 - #1098 totaling \$519,861.45 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Roberts, Rains, Mitchell, and Harris Nay – none

The Board recognized Mr. Dalton Powell who reported the first payment to Jerry's Excavation was a material purchase for the East Salt Branch Sanitary Sewer Extension Project.

The Board recognized Mr. Jared Crisp who reported Small Arrow Engineering had completed the development of the natural gas system modeling and analysis and would be presenting their report and recommendations during the next board meeting on April 18, 2022.

Mr. Crisp reported he would also have the selection of a Budget Committee for Fiscal Year 2022-2023 on the next Agenda.

Mr. Crisp discussed a visual presentation of a proposed sewer extension and underground electric service request from All In Fitness. Mr. Crisp reported All In Fitness granted a ten feet utility easement across their tract of land that would also benefit the adjoining property. Therefore, Mr. Crisp reported he solicited three (3) quotes to extend the sanitary sewer one hundred feet inside the utility easement which ranged from \$7,400.00 to \$10,985.00. Mr. Crisp approved the low quote of \$7,400.00 from Cooks Consulting, LLC for the one hundred feet sanitary sewer extension. Mr. Crisp also reported, the electric crew would build a new overhead electric service in the utility easement that would also benefit the adjoining property and would allow All In Fitness to construct underground electric service from a closer point than their proposal.

Mr. Crisp reported six employees, including Mr. Travis Willis, are attending a four-day virtual D Water and D Wastewater Certification Class offered through Rose State College Workforce and

Community Development and would be traveling to Rose State College in Midwest City, Oklahoma on Friday to take the exam.

The Board recognized Mr. Travis Willis who had no report.

The Board recognized Mrs. Teri Hill who reported she, Mr. Chuck Bley, and Mr. Terry Adams attended a Supervisors Luncheon hosted by Express Employment Professionals on March 31, 2022 at The Bunker in The District. Mr. Russell Moen discussed supervisor responsibilities when dealing with bullying, favoritism, discrimination, and their direct impact on workforce turnover and development.

A written Department Foreman's Report was presented with no additional comments.

There were no new business or unfinished business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to adjourn at 6:18 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

  
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Chairman

  
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Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1099	Payroll	A0422087; Payroll Ending April 13, 2022	\$ 73,837.28
1100	BOC-Pryor	FICA \$13,004.14; MED \$3,041.30; FED \$9,461.11	\$ 25,506.55
1101	Oklahoma Tax Commission	A0422087; Payroll Ending April 13, 2022	\$ 3,731.00
1102	Kansas Payment Center/SG10DM000494	A0422087; Payroll Ending April 13, 2022	\$ 83.54
1103	Oklahoma Centralized Support Registry	A0422087; Payroll Ending April 13, 2022	\$ 1,674.67
1104	Amazon Capital Services	20224158; WWTP Visitor Check In Signs	\$ 39.22
1105	Altec Industries, Inc.	20223143; Safety Recall, Truck #22 (Reimbursable)	\$ 181.98
1106	Altec Industries, Inc.	20224154; Vehicle Maintenance, Truck #16	\$ 51.76
1107	Arkansas Electric Coop., Inc.	202112586; Bid #937, Electric Material	\$ 324.20
1108	Accurate Environmental LLC	A0222043; Water Samples	\$ 140.00
1109	Accurate Environmental LLC	A0422085; Water Samples and WWTP Sample	\$ 350.00
1110	AT&T Mobility	Cellular Service for March 2022 and Case for iPhone 11	\$ 1,483.35
1111	Barton Community College	2022139; Cathodic Protection Training, Dixon and Berka	\$ 398.00
1112	BlueMark Energy, LLC	Purchased Gas for March 2022	\$ 194,197.45
1113	Chouteau Lime Co.	20224173; Material and Shop Supplies	\$ 479.35
1114	CINTAS	20224160; Uniform Rental for March 2022	\$ 1,195.91
1115	CINTAS First Aid and Safety	20224156; First Aid Supplies, April 2022	\$ 257.19
1116	CINTAS First Aid and Safety	A0422078; First Aid Supplies, April 2022	\$ 114.76
1117	SPC Office Products	20224162; Shipping Fees	\$ 113.14
1118	Farwest Line Specialties	20223145; Hot Stick for Truck #18/Litebox for Truck #15	\$ 999.52
1119	Grand River Dam Authority	Purchased Electric for March 2022	\$ 472,466.01
1120	P & K Equipment	20224155; Equipment Maintenance and Small Tools	\$ 156.17
1121	Green Country Surveying PLLC	A0422089; Survey Fees for Gas Extension to X-Caliber	\$ 75.00
1122	Hanna Instruments, Inc.	2022274; Material and Supplies	\$ 447.00
1123	Hercules Industries, Inc.	2022124; Locks	\$ 670.47
1124	Airgas USA, LLC	20224168; Annual Cylinder Rental and Supplies	\$ 133.55
1125	Border States Industries, Inc.	2022297; Material and Supplies	\$ 486.00
1126	Locke Supply Co.	20224175; Equipment Maintenance and Small Tools	\$ 336.63
1127	Marketing Alliance	A0422080; Annual Hosting Renewal Fee	\$ 500.00
1128	Marmic Fire & Safety Co., Inc.	20224169; Annual Fire Extinguisher Maintenance	\$ 865.00
1129	Mike's Tire & Car Care	20224161; Equipment and Vehicle Maintenance	\$ 56.13
1130	Mike's Tire & Car Care	20224172; Vehicle Maintenance, Truck #3	\$ 501.74
1131	Muskogee Communications, Inc.	20224148; Radio for New Truck #15	\$ 494.00
1132	O'Reilly Automotive, Inc.	20224150; Small Tools and Equipment/Vehicle Maintenance	\$ 196.42
1133	Poly-Pro Inc.	20224163; Equipment Maintenance, 1LC Facer	\$ 182.34
1134	Power Line Industries, Inc.	20224171; Equipment Maintenance, Jet Rodder	\$ 99.58
1135	Pryor Automotive Supplies	20224149; Maintenance Supplies and Small Tools	\$ 224.50
1136	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for March 2022	\$ 103,383.21
1137	Professional Pest Control	A0422081; Quarterly Pest Control	\$ 100.00
1138	Pryor Lumber Co, Inc.	20224157; Supplies and Small Tools	\$ 311.07
1139	Retrofit Automation	20224167; Equipment Repair, B&H and Nipak Liftstations	\$ 747.50
1140	Mayes County RWD #4	Water Service for WWTP, March 2022	\$ 29.26
1141	Sundance Office	A0422082; Colored Top Tab File Folders, H. Moore	\$ 19.93
1142	Tractor Supply Credit Plan	20224159; Pressure Washer, Tool Box, and Supplies	\$ 1,348.41
1143	Core & Main	20223138; Material and Supplies	\$ 618.80
1144	Core & Main	20224146; Paint	\$ 747.00
1145	Yeoman's Tire & Auto	20224170; Complete Tire Set, Truck #17	\$ 1,425.78
1146	YSI Inc.	2022288; Handheld ODO Optical Dissolved Oxygen Meter	\$ 705.00
1147	Absolute Technologies	A0422079; Server Battery Backup and SCADA Computer	\$ 958.99
1148	City of Pryor Creek	Occupational Fee for March 2022	\$ 3,372.49
1149	City of Pryor Creek	City Hall Cleaning for Payroll Ending April 1, 2022	\$ 612.06
1150	City of Pryor Creek	A0821191; Allocation to City, Payment #9	\$ 64,600.00
1151	Municipal Utility Board	Solid Waste Billing Fees for March 2022	\$ 6,744.99
1152	OCC Petroleum Storage Tank Division	A0422083; 2023 Base Fees	\$ 100.00
1153	Pryor Printing Inc.	A0422088; Door Knob Hangers (Total 2,000)	\$ 224.00
1154	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for March 2022	\$ 260.16
1155	Visa Control Account	A0422084; Small Tools, Safety Equip., Bedliner & Tint #15	\$ 2,775.07
1156-1187	Employee Listing	A0422090; Clothing and Boot Reimbursements 32 Total Employees	\$ 6,040.00
1188	Sharpe's Dry Goods Co., LLC	20224174; Clothing Allowance (9 FR/4 Regular Employees)	\$ 2,850.00
1189	Oklahoma Natural Gas Company	Gas Transportation Fees for March 2022	\$ 6,044.32
TOTAL			<u>\$ 987,067.55</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:		
DIRECT DEPOSIT REGULAR CHECKS:	45	73,837.28
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	45	73,837.28

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**

**DATE: FROM 3-31-22 TO 4-13-22**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Hannah Moore for Jared Crisp  
GENERAL MANAGER

APPROVED: Garry Harris by HM  
CHAIRMAN

PO # A0422-087  
CLAIM # 1099