



June 7, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, June 7, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Mr. Mark Roberts, Ms. Lorri Mitchell, and Dr. Art Sixkiller.

Guests attending were Mr. Ryan Stout, Mr. Travis Willis, and Mr. Terry Aylward.

The Board recognized Mr. Jared Crisp who reported a footage increase by 25.6' in line items 26, 27, and 28 of Bid #933 for a total increase in the amount of \$838.96, which changed the total to \$35,302.14 for Bid #933 (Electric Material).

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to accept a footage increase by 25.6' in line items 26, 27, and 28 of Bid #933 for a total increase in the amount of \$838.96, which changed the total to \$35,302.14 for Bid #933 (Electric Material) then approve the minutes of the Regular Meeting held May 17, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Rains, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #1259 - #1338 totaling \$908,333.93 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

The Board recognized Mr. Steve Powell who reported the application was approved by ODOT (Oklahoma Department of Transportation) for a waterline crossing under US HWY 69 near SE 5<sup>th</sup> Street. Mr. Jared Crisp will review the plans with Mr. Powell before the Bid is sent out next week.

Mr. Powell reported the pre-application was submitted to Union Pacific Railroad which will determine the application cost for the waterline crossing under their track near SE 49<sup>th</sup> Street.

The Board recognized Mr. Steve Powell who gave a progress report on the Giles Property Sanitary Sewer Extension.

Mr. Powell's office worked on the acquisition of Easements for the East Salt Branch Sanitary Sewer Interceptor Extension and Roosevelt Crossing developments.

The Board recognized Mr. Jared Crisp who discussed the upgrade to our fiber loop project with Grand River Dam Authority and recommended the Municipal Utility Board enter into an agreement with Fiber Interactive Technologies for specialty services to complete the fiber entry connections and testing at a cost not to exceed \$22,745.00.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to enter into an agreement with Fiber Interactive Technologies for specialty services to complete the fiber entry connections and testing at a cost not to exceed \$22,745.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

Mr. Crisp discussed the Power Point Presentation of a 192.GIS Compliance Tool which would provide more efficient recordkeeping of our Natural Gas Department and assist in OCC (Oklahoma Corporation Commission) audits. Mr. Crisp recommended the Board enter into an agreement with Utility Safety & Design, Inc. for USDI's 192.GIS at a Start-Up Cost of \$12,850.00 and an Annual Recurring Cost of \$6,850.00 for the USDI 192.GIS Fee and ESRI Licenses.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to enter into an agreement with Utility Safety & Design, Inc. for USDI's 192.GIS at a Start Up Cost of \$12,850.00 and an Annual Recurring Cost of \$6,850.00 for the USDI 192.GIS Fee and ESRI Licenses. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp discussed and recommended the Board authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit for Fiscal Year Ending June 30, 2021 at a cost not to exceed \$4,250.00.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to authorize Ms. Violet Kirkendall of Hood & Associates CPAs, PC to perform the Municipal Utility Board Annual Audit for Fiscal Year Ending June 30, 2021 at a cost not to exceed \$4,250.00. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

Mr. Crisp discussed and recommended the Board cancel the Regular Meeting scheduled Tuesday, July 6, 2021.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to cancel the Regular Meeting scheduled Tuesday, July 6, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

Mr. Crisp reminded the Board Mr. Travis Willis would serve the Board during the June 21, 2021 Board Meeting because he would be representing the Municipal Utility Board at the National APPA Public Power Conference in Orlando, Florida on June 20-23, 2021.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

There was no unfinished business or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Ms. Mitchell to adjourn at 6:32 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Mitchell, Sixkiller, Rains, and Harris Nay – none

Darry Harris  
Chairman

Step Mitchell  
Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
1339	Payroll	A0621135; Payroll Ending June 9, 2021	72,306.74
1340	BOC-Pryor	FICA \$12,639.18; MED \$2,955.92; FED \$8,690.64	24,285.74
1341	Oklahoma Tax Commission	A0621135; Payroll Ending June 9, 2021	3,566.00
1342	Oklahoma Centralized Support Registry	A0621135; Payroll Ending June 9, 2021	1,559.31
1343	Kansas Payment Center / SG10DM000494	A0621135; Payroll Ending June 9, 2021	83.54
1344	Accurate Environmental, LLC	A0621136; Water Samples	250.00
1345	AT&T Mobility	A0621144; Cellular Service, May 2021	1,108.92
1346	B & B Meter Service	20216259; Material and Supplies	711.30
1347	BlueMark Energy, LLC	Purchased Gas; May 2021	28,663.15
1348	Brenntag Southwest, Inc.	20215249; Material and Supplies	1,298.40
1349	Clifford Power	20216273; Equipment Maintenance, Generac Exerciser	778.59
1350	C & R Oil Co., Inc.	20216275; Fuel	2,793.33
1351	Cove Environmental, LLC	20216285; Quarterly Bio-Monitoring	1,600.00
1352	Office Everything	20216266; Shipping Fees	42.84
1353	Diversified Electric Supply dba WESCO Dist	20215247; Material and Supplies	3,616.00
1354	Deere & Company	20214153; Equipment Replacement, Tractor/Loader/Rotary Cutter	40,352.96
1355	Dolese Bros. Co.	20216269; Material and Supplies	220.00
1356	P & K Equipment	20216264; Vehicle Maintenance, Truck #16	33.56
1357	P & K Equipment	20216268; Equipment Maintenance, Mower & Tractor	275.60
1358	Green Country Testing, Inc.	20216274; Testing	565.00
1359	Hanna Instruments USA	20216271; Ammonia Reagent Kit	199.00
1360	HACH Co.	20216255; Material and Supplies	484.29
1361	HACH Co.	20216263; Material and Supplies	253.22
1362	Jaybelle Construction, LLC	A0621142; Emergency Sewer Project/Pushing off Dump Site	19,180.00
1363	Airgas USA, LLC	20216270; Monthly Cylinder Rental	57.14
1364	Key Equipment & Supply Co.	A0621133; Equipment Maintenance, Sewer Camera	656.75
1365	Infrastructure Solutions Group, LLC	A1220296; Water System Improvements, Pmts #3 & #4	9,625.00
1366	Mike's Tire & Car Care	20216280; Vehicle Maintenance, Truck #12	270.29
1367	Mike's Tire & Car Care	20216283; Equipment Maintenance, Air Compressor Trailer	78.47
1368	Northwest Transformer Co., Inc.	20216267; Transformer Repair	7,888.00
1369	O'Reilly Automotive, Inc.	20216265; Equipment & Vehicle Maintenance	552.29
1370	Oklahoma Natural Gas Company	Transportation Fees for May 2021	6,040.57
1371	Pryor Stone	20216281; Material and Supplies	1,673.79
1372	Pryor Waste and Recycling, LLC	Solid Waste Disposal fees for May 2021	98,713.72
1373	Pryor Lumber Co, Inc.	20216262; Material and Small Tools	376.77
1374	Moore Farms	20216284; Topsoil	400.00
1375	Mayes County Rural Water District #4	WWTP Water Service; May 2021	32.02
1376	Robin's Nest Flowers & Gifts	A0621132; Memorial, Ron Kolker CPA	55.00
1377	Stuart C. Irby	20214197; Heat Stamped MUB Red Meter Seals	1,250.00
1378	Sundance Office	A0621113; Notary Stamp, J. Adams	26.99
1379	Sundance Office	A0621130; Copy Paper	199.25
1380	Storage Plus by 5 R, Inc.	A0621137; On-site Shredding, June 2021	55.00
1381	Tractor Supply Credit Plan	20216272; Material and Equipment Maintenance	806.14
1382	U S Cellular	Cellular Service for June 2021	438.87
1383	Core & Main	20214192; Bid #932, Water Material	16,996.50
1384	Core & Main	20215242; Material and Supplies	325.00
1385	White Star Machinery	20216276; Equipment Maintenance, Trackhoes	71.45
1386	Absolute Technologies	A0621134; Equipment Replacement, Warehouse Camera	4,582.96
1387	Absolute Technologies	A0621143; Register Keyboards and Camera Port Patch	154.98
1388	City of Pryor Creek	Occupational Fee for May 2021	3,218.81
1389	City of Pryor Creek	Cleaning Services for May and June 2021	1,782.69
1390	City of Pryor Creek	A0820197; Allocation to City, Payment #11 & #12	129,200.00
1391	Municipal Utility Board	Solid Waste Billing Fee for May 2021	6,437.62
1392	Ink Images	A0621141; Natural Gas Facts Bill Stuffer	1,480.00
1393	WA-RO-MA dba C.A.R.D.	Share the Comfort Collection for May 2021	247.92
1394	Visa Control Account	A0621145; Notary Surety Bond and Miscellaneous	79.87
1395	Cannady, Cody	A0621138; Mileage Reimbursement, ORWA Water Certification	127.68
TOTAL			<u>\$ 498,129.03</u>

PAYROLL NO: 1 PRYOR CREEK - M.U.B.

PAYROLL DATE: 6/11/2021

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	9	8,049.82
DIRECT DEPOSIT REGULAR CHECKS:	46	64,256.92
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	55	72,306.74

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 5-27-21 TO 6-9-21**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hice for Jared Crisp  
GENERAL MANAGER

APPROVED: Garry Harris by smh  
CHAIRMAN

Claim #

1339

PO # A0621-135