



September 8, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, September 8, 2020, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Dr. Art Sixkiller, and Mr. Mark Roberts.

A motion was made by Dr. Rains and seconded by Mr. Roberts to approve the minutes of the Regular Meeting held August 17, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts Mitchell, Sixkiller, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #173 - #255 totaling \$1,219,116.15 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Roberts, Rains, and Harris Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported there is activity in the City of Pryor Creek but nothing to report in relation to utilities at this time.

Chairman Harris moved the meeting to Agenda Item 6e (the opening of sealed bids for the sale of surplus equipment).

Mr. Jared Crisp recommended the Board award the High sealed bids as follows:

- I. John Deere Series 210C Backhoe, Clyde Allred \$6,015.10
- II. John Deere 350 Sickle Mower, Randall Davis \$156.00
- III. 2006 Explorer 4x4 XLT, Danny Hauenstein \$2,250.00
- IV. 1988 Ford Flail Mower, Cates Recycling \$151.00
- V. 1984 Bush Hog 306R, Randall Davis \$405.00
- VI. 2000 Massey Ferguson Tractor, Verna Detweiler \$7,050.00

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to award the high sealed bids as follows:

- I. John Deere Series 210C Backhoe, Clyde Allred \$6,015.10
- II. John Deere 350 Sickle Mower, Randall Davis \$156.00
- III. 2006 Explorer 4x4 XLT, Danny Hauenstein \$2,250.00
- IV. 1988 Ford Flail Mower, Cates Recycling \$151.00
- V. 1984 Bush Hog 306R, Randall Davis \$405.00
- VI. 2000 Massey Ferguson Tractor, Verna Detweiler \$7,050.00

MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris Nay – none

The Board recognized Mr. Steve Powell who reported the Lift Station Study will be ready for presentation during the second Regular Municipal Utility Board meeting in September.

The installed wastewater flow meter is working but it is still not integrated in the system. Mr. R. W. Vaught was contacted to incorporate the flow meter into the system at the treatment plant but has not confirmed a date. Retrofit Automation is another technical specialty company based in Locust Grove that may be used in the future.

Mr. Powell has confirmed twenty-two (22) participants for the mandated lead and copper testing. Sample bottles will be distributed on September 23, 2020 and collected on September 24, 2020.

Mr. Powell reported on the north 69 Highway sewer extension and its relation to the hydraulic study to reduce the floodplain width, which was requested by the City of Pryor Creek. If the hydraulic study is approved, the sewer extension could be a shorter route and save the Municipal Utility Board an estimated \$60,000.00. It could also allow a regional detention pond along Salt Branch which would open up marketable property on North 69 Highway.

The Board recognized Mr. Jared Crisp who reported the presumed COVID-19 cases (persons in contact or same household) would be included with the confirmed positive test results beginning this week.

Mr. Crisp discussed the CARES ACT funding awarded to all cities in Oklahoma and entering into an agreement with Adcomp Systems, Inc. for a Kiosk to be installed at the drive-thru at a cost of \$34,997.00 not including re-construction expenses. A before and after visual rendition was presented. Mr. Crisp recommended the Board table this item until he can go before the Pryor Creek City Council to make a formal request for reimbursement from the City of Pryor Creek when they receive their CARES ACT funding.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to table Agenda Item 5b (Discussion/Possible action to enter into an agreement with Adcomp Systems, Inc. for a Kiosk at the drive-thru.) MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Roberts, Sixkiller, Rains, and Harris Nay – none

Mr. Crisp invited the Board Members to schedule their flu and tetanus with the MUB employees at MUB's warehouse on September 29, 2020.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with Mr. Crisp discussing the fiber replacement project.

Mr. Jared Crisp discussed and recommended the Board replace the 2002 International #4900 Chassis with #D945-Altec Aerial Device (Truck #13) with a TEREX digger derrick as presented in Quote Number QU14996 from Sourcewell Contract #012418-TER at a price not to exceed \$300,502.00.

A motion was made by Dr. Rains and seconded by Mr. Roberts to replace the 2002 International #4900 Chassis with #D945-Altec Aerial Device (Truck #13) with a TEREX digger derrick as presented in Quote Number QU14996 from Sourcewell Contract #012418-TER at a price not to exceed \$300,502.00. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Roberts, Mitchell, Sixkiller, and Harris
Nay – none

Mr. Crisp discussed a visual presentation of our water systems feeding the City of Pryor Creek and surrounding areas. Mr. Crisp discussed the cone valve functions and the seriousness of having only Cone Valve #1 working. Mr. Crisp requested the Board allow him to enter into an agreement with H & E Engineered Equipment Company for repairs to Cone Valve #2 since they have a 10 week lead time.

A motion was made by Ms. Mitchell and seconded by Dr. Sixkiller to allow Mr. Crisp to enter into an agreement with H & E Engineered Equipment Company for repairs to Cone Valve #2. MOTION CARRIED. Votes cast as follows: Ayes – Mitchell, Sixkiller, Rains, Roberts, and Harris
Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 7:06p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Mitchell, Rains, and Harris
Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
256	Payroll	A0920226; Payroll Ending September 16, 2020	66,879.08
257	BOC-Pryor	FICA-\$11,905.12; Med-\$2,784.22; Federal \$8,871.67	23,561.01
258	Oklahoma Tax Commission	SWH; Payroll Ending September 16, 2020	3,399.00
259	Oklahoma Centralized Support Registry	Payroll Ending September 16, 2020	1,467.77
260	Principal Financial Group	457 Retirement Savings for September 2020	12,655.58
261	Principal Financial Group	457 Loan Re-payment for September 2020	1,978.52
262	Principal Financial Group	MMP Retirement Contributions for September 2020	23,584.07
263	AFLAC	Payroll Deduction for September 2020	2,210.25
264	Accurate Environmental, LLC	A0920224; Water Samples	125.00
265	BlueMark Energy, LLC	Purchased Gas; August 2020	16,822.98
266	Chupp Implement Co.	20209445; Equipment Maintenance, WWTP Tractor	362.95
267	C & R Oil Co., Inc.	20209433; Fuel	2,277.55
268	Cox, Sheila	20209441; Vehicle Maintenance, Amber Flasher Lights	232.49
269	Fastenal Company	20209423; Break-away Vests	30.11
270	Meaux Down Lawn care	20209430; Mowing Services through August 29, 2020	1,190.00
271	Green Country Testing Inc.	20209444; Testing	590.00
272	H. G. Flake Co., Inc.	20208403; Material and Supplies	822.46
273	Hercules Industries Inc.	20207343; MUB Locks	555.80
274	ISCO Industries	20208402; Material and Supplies	8,840.00
275	Airgas USA, LLC	20209442; Monthly Cylinder Rental	57.14
276	Love, Beal & Nixon, P.C.	A0920226; Garnishment, C. Grass	229.83
277	Masters Heating/Cooling Inc.	20209443; Warehouse Maintenance, Office A/C	170.00
278	Melton's A/C & Appliance	20209429; Fiber-Optic Material for Fiber Project	225.00
279	Mayes County Treasurer/County Assessor	A0920219; Annual Interlocal Agreement for Pictometry	5,000.00
280	Mike's Tire & Car Care	20209449; Equipment Maintenance, HOPPY	32.00
281	Northern Safety Co., Inc.	20209439; Safety Equipment and Supplies	937.65
282	Oklahoma Natural Gas Company	Transportation Fee for August 2020	6,040.08
283	Oklahoma Ordnance Works Authority	A0620163A; CCP, Re-location of 12-inch Waterline	299,695.00
284	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for August 2020	96,431.34
285	Pryor Waste and Recycling, LLC	A0920229; 30YD Roll-off Dumpster for Pole Yard	385.00
286	Pryor Lumber Co., Inc.	20209432; Material and Supplies	174.81
287	Southern Cross Corporation	20205249; CCP, Flamepack Calibration and Repairs	371.03
288	Sundance Office	20209416; Warehouse Supplies	78.01
289	Sundance Office	A0920218; Office Supplies	54.49
290	Storage Plus by 5 R, Inc.	A0920225; On-site Shredding Services	55.00
291	Traffic Signals Inc.	20209447; Equipment Maintenance, Signs	400.00
292	Tulsa Emergency Medical Center Inc.	A0920223; Testing, J. Wallis	40.00
293	Tractor Supply Credit Plan	20209431; Material and Supplies	367.13
294	U S Cellular	Cellular Services for September 2020	1,191.23
295	Core & Main	20208400; Paint	268.60
296	Core & Main	20209420; Material and Supplies	221.52
297	White Star Machinery	20208410; Equipment Maintenance, Trackhoes	3,006.86
298	City of Pryor Creek	Occupational Fee for August 2020	3,143.57
299	City of Pryor Creek	A0720184; Cleaning Services through September 4, 2020	594.23
300	City of Pryor Creek	Worker's Compensation Fees for July 2020	10,843.06
301	City of Pryor Creek	Allocation Payment #2	64,600.00
302	Fiber Interactive Technologies	A0920220; VOIP Paging and Outdoor Network Devices	1,039.00
303	Municipal Utility Board	Solid Waste Billing Fees for August 2020	6,287.15
304	OMAG	A0920222; Paid Loss Deductible on Claim 208163-1-ME	1,000.00
305	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for August 2020	89.44
306	VISA Control Account	A0920221; Miscellaneous	71.40
307-	Steel Toe and Waterproof Reimbursements		
335	and Clothing Reimbursements as Listed	A0920227; Total of 29 employees listed	5,970.00
336	Sharpe Dry Goods Co., LLC	20209448; Total of 14 employees listed	2,900.00
TOTAL			\$ 679,554.19

*** REGISTER TOTALS ***

REGULAR CHECKS:	11	14,550.61
DIRECT DEPOSIT REGULAR CHECKS:	37	52,328.47
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	48	66,879.08

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 9-3-2020 TO 9-16-2020

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darryl Harris by Jmk
CHAIRMAN

PO # A0920 - 226

claim # 10256