



February 18, 2020

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Tuesday, February 18, 2020, with Vice-Chairman Roberts presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Mark Roberts, Dr. Ken Rains, Ms. Lorri Mitchell, and Dr. Art Sixkiller. Mr. Garry Harris was absent.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to approve the minutes of the Regular Meeting held February 3, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, and Roberts Nay – none

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve Claims #868 - #930 totaling \$822,881.29 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, and Roberts Nay – none

The Board recognized Mr. Jared Crisp who discussed the upgrade to the Nipak Lift Station and SCADA systems.

Mr. Crisp also reported two large payments were received, \$40,785.99 Mutual Aid payment from Collinsville, Oklahoma and \$10,000 GRDA Grant payment for Cost of Service Electric Rate Study.

Mr. Crisp discussed several compliance reports he is required to complete annually. He also reported he would be attending the GRDA Customer Group Meeting at NSU-Broken Arrow on Wednesday, February 19, 2020.

The Board recognized Mrs. Teri Hill who reported the Municipal Utility Board would be hosting the OGA (Oklahoma Gas Association) Board Meeting on Wednesday, February 19, 2020. She also reported Mr. Roger Eichelberger received the Oklahoma Municipal League Honor Roll of Service Award for 25 years of service to the citizens of Pryor Creek and she would be asking the Honorable Mayor Lees to present the award during the OGA Board Meeting.

A written Department Foreman's Report was presented.

Mr. Jared Crisp discussed and recommended the promotion of Mr. Travis Whitenack to "A" Mechanic with Merit, effective February 20, 2020.

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to promote Mr. Travis Whitenack from "A" Mechanic Non-Merit to "A" Mechanic with Merit (\$22.95 per hour to \$24.09 per hour), effective February 20, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, and Roberts Nay – none

Mr. Jared Crisp discussed and recommended the Board approve the purchase of a (Skid Steer) T76 T4 Bobcat Compact Track Loader with attachments from Clark Equipment Company dba Bobcat Company at a cost not to exceed the State Central Purchase Price of \$88,064.89.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to purchase a (Skid Steer) T76 T4 Bobcat Compact Track Loader with attachments from Clark Equipment Company dba Bobcat Company at a cost not to exceed the State Central Purchase Price of \$88,064.89. MOTION CARRIED. Votes cast as follows: Ayes- Sixkiller, Rains, Mitchell, and Roberts Nay – none

Dr. Rains commented on crews working in customer backyards and requested the purchase of a Mini Excavator be included on the next agenda for discussion and possible action.

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Dr. Rains and seconded by Ms. Mitchell to adjourn at 6:30 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Rains, Mitchell, Sixkiller, and Roberts Nay – none

  
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Chairman

  
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Secretary

March 2, 2020

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION  
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
931	Payroll	A0220050; Payroll ending February 19, 2020	67,555.25
932	RCB Bank-Pryor	FICA-\$12,014.82 MED-\$2,810.00; FED-\$8,749.52	23,574.34
933	Oklahoma Tax Commission	SWH Payroll Ending February 19, 2020	3,391.00
934	Oklahoma Centralized Support Registry	Payroll Deduction Ending February 19, 2020	893.03
935	Internal Revenue Service (ACS)	A0220050; Tax Levy on Wages, W.J. Dill	975.67
936	Principal Financial Group	457 Retirement Savings Deduction for February 2020	12,696.34
937	Principal Financial Group	457 Loan Re-payment for February 2020	1,357.26
938	Principal Financial Group	MMP Retirement Contribution for February 2020	22,644.77
939	Oklahoma State Tax Commission	February 2020 Actual/March 2020 Estimated Sales Tax	60,641.81
940	AFLAC	Payroll Deduction for February 2020	2,418.25
941	Accurate Environmental, LLC	A0220045; Water Samples	250.00
942	Anixter Inc.	201911536; Bid #923, Electric Material and Supplies	18,915.65
943	BlueCross BlueShield of Oklahoma	Group Medical Coverage for March 2020	47,094.39
944	CDW Government	A0120012; Ipad Mount for Truck #2	234.68
945	CINTAS First Aid & Safety	2020293; First Aid Supplies	151.86
946	CINTAS First Aid & Safety	A0220051; First Aid Supplies for February 2020	86.05
947	C & R Oil Co., Inc.	20202101; Fuel	4,270.30
948	C & R Oil Co., Inc.	2020294; Fuel	1,472.90
949	Office Everything of Pryor	2020287; Shipping Fees	28.60
950	Delta Dental of Oklahoma	Group Dental Coverage for March 2020	3,267.64
951	Dolese Bros. Co.	2020284; Warehouse Maintenance	675.00
952	Dolese Bros. Co.	2020292; Warehouse Maintenance and Project Concrete	1,050.00
953	Enviro-Tec America	2020289; SIR Reports, Cycle 2	45.00
954	Fastenal Company	2020283; Material and Supplies	80.68
955	P & K Equipment	2020291; Material and Supplies	51.93
956	Hanna Instruments United States, Inc.	2020286; Material and Supplies	199.00
957	HACH Company	2020285; Lab Supplies	208.82
958	HK Leasing, LLC	2020278; Vehicle Maintenance, Truck #26 Dump Truck	2,865.07
959	Lakeland Office Systems	A0220054; Quarterly Office Copies (Total copies 37,491)	706.24
960	Love, Beal & Nixon, P.C.	A0220050; Garnishment Payment #13, C. Grass	212.25
961	Mayes County BOCC	A0220055; Rental Fee for Mayes County Event Center	250.00
962	Maxwell Supply Company	2020280; Small Tools	263.70
963	OMUSA/Oklahoma Municipal Alliance	A0220052; Safety Training / Last Half of 2019 LGTC Testing	3,516.00
964	Mike's Tire & Car Care	20202105; Vehicle Maintenance	560.31
965	Mike's Tire & Car Care	2020296; Vehicle Maintenance	261.42
966	Northwest Transformer Co., Inc.	2020276; Material and Supplies	3,418.50
967	Pikepass Government Account Services	A0220053; Turnpike Fees for January 2020	35.00
968	Oklahoma Natural Gas Company	Transportation Fees for January 2020	6,046.74
969	Patchwork Pup	20202104; Clothing Allowance, Shirts and Hoodies	224.00
970	Pryor Stone	20202103; Rock	737.07
971	Mayes County RWD #4	WWTP Water Service for February 2020	20.08
972	Southwest Trailers and Equipment	2020279; Vehicle Maintenance, Old Dump Truck #20	332.08
973	Sundance Office	2020290; Warehouse Supplies	282.21
974	Sundance Office	A0220048; Office Supplies and Desktop Monitor Stands	205.49
975	Storage Plus by 5 R, Inc.	A0220056; On-site Document Shredding, February 2020	140.70
976	U S Cellular	Cellular Services for February 2020	1,195.41
977	Wal-Mart Community/SYNCB	2020295; Material and Supplies	286.09
978	Absolute Technologies	A0220035; Power Cords for Computer Upgrade	26.97
979	Mutual of Omaha Payment Process Center	Group AD&D Coverage for March 2020	862.22
980	Fiber Interactive Technologies	Telephone Service for February 2020	166.83
981	Ancillary Bill Dept. Dearborn Life Ins. Co.	Group LTD Coverage for March 2020	1,216.04
982	Municipal Utility Board	Utility Services for February 2020	20,281.12
983	Municipal Utility Board	Petty Cash	533.93
984	Technical Programming Services Inc.	A0220049; Bill/Late Message Print and Mailing, Feb. 2020	2,076.04
985	VSP Insurance Co., (CT)	Payroll Deduction for March 2020	609.00
986	Collins Electric Co. of Oklahoma, Inc.	A0220057; Primary Conduit Installation at The District	7,250.00
987	Oklahoma Ordnance Works Authority	Purchased Water for February 2020	55,422.70
		TOTAL	<u>384,233.43</u>

\*\*\* REGISTER TOTALS \*\*\*

REGULAR CHECKS:	11	14,668.95
DIRECT DEPOSIT REGULAR CHECKS:	38	52,886.30
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		
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TOTAL CHECKS:	49	67,555.25

\*\*\* NO ERRORS FOUND \*\*\*

\*\* END OF REPORT \*\*

**PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR**  
**DATE: FROM 2-6-2020 TO 2-19-2020**

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri Hill for Jared Crisp  
GENERAL MANAGER

APPROVED: Darry Harris by Jmb  
CHAIRMAN

claim 0931

PO # A0220-050