



May 17, 2021

The Municipal Utility Board met in a Regular Session at 6:00 p.m. on Monday, May 17, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Art Sixkiller, Dr. Ken Rains, Mr. Mark Roberts, and Ms. Lorri Mitchell.

Guests attending were Mr. Travis Willis and Mr. Terry Aylward.

A motion was made by Mr. Roberts and seconded by Dr. Rains to approve the minutes of the Regular Meeting held May 3, 2021. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Rains, Sixkiller, Mitchell, and Harris Nay – none

A motion was made by Dr. Sixkiller and seconded by Ms. Mitchell to approve Claims #1201 - #1258 totaling \$775,662.24 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris Nay – none

The Board recognized the Honorable Mayor Lees who reported on his aerial view of the sewer extension project on North 69 Highway. He also reported the splash pad was open and the new restrooms at the park were almost finished. The Mayor reported the Street Department was working on the Cemetery roads to make them ready for Memorial Day.

The Board recognized Mr. Steve Powell who gave a progress report on the Giles Property Extension (*aka Sanitary Sewer Interceptor Extension*).

Mr. Powell reported he prepared two (2) applications for submission to ODOT (Oklahoma Department of Transportation) for waterline crossings under US HWY 69 near SE 5th Street and SE 49th Street. He also prepared a more difficult and costly application for submission to Union Pacific Railroad for the waterline crossing under their track near SE 49th Street.

Mr. Powell updated the Board on the flow meter requirements. Mr. Powell reported on his discussion with Mr. R. W. Vaught where he learned the flow measurements were working properly but this particular meter did not have the ability to efficiently regulate the chlorine feed at the Wastewater Treatment Plant.

The Board recognized Mr. Jared Crisp who reported Dr. Ken Rains term on the Board would end on June 30, 2021 and Dr. Rains was willing to continue his service on the Board if re-appointed. Chairman Harris recognized Dr. Rains who reported a correction to his name on the Agenda and stated the G. should come before Kenneth. Mr. Crisp recommended the Board recommend the Pryor Creek City Council affirm the re-appointment of Dr. G. Kenneth Rains, Jr. to a new Five-Year Term ending June 30, 2026.

A motion was made by Ms. Mitchell and seconded by Mr. Roberts to recommend the Pryor Creek City Council affirm the re-appointment of Dr. G. Kenneth Rains, Jr. to a new Five-Year Term ending June 30, 2026. MOTION CARRIED. Votes cast as follows: Ayes – Harris, Mitchell, Roberts, and Sixkiller. Dr. Rains abstained and counts as no vote.

Mr. Crisp reported he requested a quote to install the Kiosk at the drive-thru window from the City of Pryor Creek Contractor, CMS Willowbrook.

Mr. Crisp reported the Budget Committee was scheduled to meet to discuss the Budget for 2022 on June 3, 2021. Mr. Crisp also reported he would be attending the National APPA Conference in Orlando, Florida on June 20-23, 2021, Mr. Travis Willis would serve the Board in his absence during the June 21, 2021 Board Meeting, and the Assessment of Needs for Fiscal Year Ending June 30, 2022 would be an Agenda Item on the Fiscal Year Ending June 30, 2021 Board Meeting.

The Board recognized Mrs. Teri Hill who had no report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp opened the sealed bids for the sale of surplus equipment. Four (4) Bids ranging from \$711.00 to \$1,226.00 were received. Mr. Crisp recommended the Board award the surplus equipment to the high bid of \$1,226.00 from Mr. Daniel Blake of Adair, Oklahoma.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to award the 2006 Ford X141 pickup (Unit 17A) to Mr. Daniel Blake of Adair, Oklahoma in the amount of \$1,226.00. Payment to be made in cash, cashier's check, or money order. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, Harris Nay – none

Mr. Crisp discussed the upcoming retirement of Mr. Kenneth Smith in the near future and recommended the re-employment of Mr. Robert Wilkerson Jr. to D Mechanic Non-Merit in the Water/Wastewater Department.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to re-employ Mr. Robert Wilkerson to D Mechanic Non-Merit (\$20.75 per hour) pending the approval of pre-employment testing. MOTION CARRIED. Votes cast as follows: Sixkiller, Rains, Roberts, Mitchell, and Harris Nay – none

There was no unfinished business or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Sixkiller to adjourn at 6:22 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

June 7, 2021

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

| CL# | NAME | PO#/DESCRIPTION | AMOUNT |
|-------|---|--|----------------------|
| 1259 | Payroll | A0521119; Payroll Ending May 26, 2021 | \$ 70,013.01 |
| 1260 | Bank of Commerce | FICA \$12,279.90; Med \$2,871.90; Federal \$8,478.88 | \$ 23,630.68 |
| 1260A | Oklahoma Tax Commission | A0521119; Payroll Ending May 26, 2021 | \$ 3,499.00 |
| 1261 | Oklahoma Centralized Support Registry | A0521119; Payroll Ending May 26, 2021 | \$ 1,559.31 |
| 1262 | Kansas Payment Center/SG10DM000494 | A0521119; Payroll Ending May 26, 2021 | \$ 83.54 |
| 1263 | Oklahoma State Tax Commission | May 2021 Sales Tax/June 2021 Estimated Sales Tax | \$ 47,061.46 |
| 1264 | Principal Financial Group | 457 Retirement Savings for May 2021 | \$ 12,839.02 |
| 1265 | Principal Financial Group | 457 Loan Re-payment for May 2021 | \$ 2,074.66 |
| 1266 | Principal Financial Group | MPP Retirement Contribution for May 2021 | \$ 22,366.04 |
| 1267 | AFLAC | Payroll Deduction for May 2021 | \$ 2,215.45 |
| 1268 | Amazon Capital Services | 20215240; Small Tools | \$ 34.95 |
| 1269 | Arkansas Electric Coop., Inc. | 2021242; Material and Supplies | \$ 5,770.00 |
| 1270 | Arkansas Electric Coop., Inc. | 20214187; Bid #931, Electric Material | \$ 13,058.32 |
| 1271 | Arkansas Electric Coop., Inc. | 20214187; Bid #931, Electric Material | \$ 191.04 |
| 1272 | Accurate Environmental, LLC | A0521123; Water Samples | \$ 209.00 |
| 1273 | Anixter Inc. | 202012609; Pad Mount Transformer | \$ 12,236.00 |
| 1274 | Automation Direct | 20215238; Equipment Maintenance | \$ 856.00 |
| 1275 | Bluecross/Blueshield of Oklahoma | Group Medical Coverage for June 2021 | \$ 43,228.36 |
| 1276 | Brenntag Lubricants Central | 20215239; Diesel Exhaust Fluid | \$ 163.00 |
| 1277 | Chouteau Lime Co. | 20216261; Material and Supplies | \$ 893.95 |
| 1278 | Cintas First Aid & Safety | 20215248; First Aid Supplies | \$ 162.79 |
| 1279 | Cintas First Aid & Safety | A0521118; First Aid Supplies | \$ 20.32 |
| 1280 | Clifford Power | 20214170; SCADA Maintenance, 9th Street Generator | \$ 859.99 |
| 1281 | C & R Oil Co., Inc. | 20215245; Fuel | \$ 3,677.87 |
| 1282 | CFS Inspections | 2021136; Inspections and Hot Sticks/Live Line Tools | \$ 2,535.00 |
| 1283 | Delta Dental of Oklahoma | Group Dental Coverage for June 2021 | \$ 2,980.48 |
| 1284 | Dolese Bros. Co. | 20215241; Concrete Blocks | \$ 240.00 |
| 1285 | Enviro-Tec America, Inc. | 20216252; SIR Reports, Cycle 6 | \$ 45.00 |
| 1286 | Fastenal Co. | 20216257; Small Tools | \$ 106.50 |
| 1287 | Flowers by Teddie Rae | A0621125; W. A. Graham Memorial Wreath | \$ 50.00 |
| 1288 | Gonthier, Chris (Meaux Down Lawncare) | 20215235; Mowing Service for April 2021 | \$ 525.00 |
| 1289 | Grand River Dam Authority | Purchased Electric for May 2021 | \$ 417,726.19 |
| 1290 | Green Country Testing, Inc. | 20215243; Testing | \$ 410.00 |
| 1291 | H. G. Flake Co., Inc. | 20215215; Material and Supplies | \$ 12,597.38 |
| 1292 | J. Harlen Co., Inc. | 20215213; Batteries for E-Flood Litebox | \$ 105.77 |
| 1293 | Hamill Metals | 20215234; Material and Supplies | \$ 1,275.99 |
| 1294 | Hamill Metals | 20215237; Equipment Maintenance, Sprayer Rack | \$ 52.55 |
| 1295 | Airgas USA, LLC | 20215244; Nitrogen | \$ 96.86 |
| 1296 | Border States Industries, Inc. | 20214188; Bid #931, Electric Material | \$ 14,560.00 |
| 1297 | Border States Industries, Inc. | 20214188; Bid #931, Electric Material | \$ 2,527.60 |
| 1298 | Border States Industries, Inc. | 20215236; Electric Material | \$ 506.20 |
| 1299 | Lakeland Office Systems | A0521114; Quarterly Office Copies (Total 33,899) | \$ 866.70 |
| 1300 | Locke Supply Co. | 20216256; Material and Small Tools | \$ 739.85 |
| 1301 | Infrastructure Solutions Group, LLC | A1220296; Hydraulic Water System Analysis, Payment #2 | \$ 11,550.00 |
| 1302 | Mike's Tire & Car Care | 20215246; Equipment and Vehicle Maintenance | \$ 165.88 |
| 1303 | Oklahoma Natural Gas Company | Transportation Fees for April 2021 | \$ 6,041.58 |
| 1304 | Oklahoma Ordnance Works Authority | Purchased Water for May 2021 | \$ 68,101.62 |
| 1305 | Oklahoma Ordnance Works Authority | Wastewater Treatment for May 2021 | \$ 778.49 |
| 1306 | Patchwork Pup | 20216250; Unisex Non-FR T-shirts | \$ 1,611.00 |
| 1307 | Pryor Automotive Supply | 20216260; Equipment and Vehicle Maintenance | \$ 552.42 |
| 1308 | Pryor Stone Inc. | 20216251; Rock and Sand | \$ 1,942.09 |
| 1309 | Sundance Office | A0521110; Office Supplies and Colored File Folders | \$ 59.29 |
| 1310 | Sundance Office | 20216253; Warehouse Supplies | \$ 126.41 |
| 1311 | Storage Plus by 5 R, Inc. | A0621126; On-site Shredding for May 2021 | \$ 40.00 |
| 1312 | The Paper | A0521121; Advertisement, Tree-Trimmer | \$ 40.00 |
| 1313 | Traffic Signals Inc. | 20214154; Rewire Signals at Hwy 69 & SE 9th Street | \$ 9,470.00 |
| 1314 | Tulsa Emergency Medical Center Inc. | A0521117; Pre-employment Exam, R. Wilkerson | \$ 120.00 |
| 1315 | Utility Supply Company | 20214193; Bid #932, Water and Sewer Material | \$ 5,581.00 |
| 1316 | US Cellular | Cellular Services for May 2021 | \$ 565.37 |
| 1317 | USA Bluebook | 20215208; Small Tools | \$ 93.84 |
| 1318 | Core & Main | 20214192; Bid #932, Water and Sewer Material | \$ 27,284.95 |
| 1319 | Core & Main | 20215205; Material and Supplies | \$ 195.00 |
| 1320 | Core & Main | 20215218; Material and Supplies | \$ 1,050.00 |
| 1321 | Core & Main | 20215219; Material and Supplies | \$ 392.30 |
| 1322 | Core & Main | 20215233; Material and Supplies | \$ 124.60 |
| 1323 | Wal-Mart Capital One | 20216254; Warehouse Supplies and Microwave Oven | \$ 232.21 |
| 1324 | Ben Sherrer law Office, P.C. | A0621124; Attorney Fees for May 2021 | \$ 920.00 |
| 1325 | Mutual of Omaha Payment Process Center | Group AD&D Coverage for June 2021 | \$ 607.46 |
| 1326 | City of Pryor Creek | A0720184; Cleaning Service, Payroll Ending May 14, 2021 | \$ 594.23 |
| 1327 | City of Pryor Creek | A0521111; 19 Licenses for Google Apps | \$ 1,368.00 |
| 1328 | City of Pryor Creek | Worker's Compensation for April 2021 | \$ 12,610.18 |
| 1329 | Fiber Interactive Technologies | Voice and Fax Services for May 2021 | \$ 166.83 |
| 1330 | Ancillary Bill Dept. Dearborn Life Ins. Co. | Group LTD Coverage for June 2021 | \$ 1,218.21 |
| 1331 | Municipal Utility Board | Utility Services for May 2021 | \$ 19,782.17 |
| 1332 | Municipal Utility Board | Petty Cash | \$ 528.36 |
| 1333 | Medicare Commercial Repayment Center - GHP | A0521112; Primary Pmts for Medicare Beneficiary, K. Thomas | \$ 3,001.98 |
| 1334 | Pryor Printing Inc. | A0521122; Daily Utility Deposit Record Books | \$ 130.11 |
| 1335 | Technical Programming Services Inc. | A0521115; May 2021 Bill/Late Message Print & Mailing | \$ 3,330.98 |
| 1336 | VSP Insurance Co., (CT) | Payroll Deduction for June 2021 | \$ 629.93 |
| 1337 | Rogers, Mr. & Mrs. Buddy Dale | A0521116; Acquisition for Easements | \$ 2,500.00 |
| 1338 | Potts, Michael | A0521120; Training and Travel Reimbursement | \$ 176.61 |
| TOTAL | | | <u>\$ 908,333.93</u> |

*** REGISTER TOTALS ***

| | | |
|--------------------------------|----|-----------|
| REGULAR CHECKS: | 7 | 7,099.82 |
| DIRECT DEPOSIT REGULAR CHECKS: | 43 | 62,913.19 |
| MANUAL CHECKS: | | |
| PRINTED MANUAL CHECKS: | | |
| DIRECT DEPOSIT MANUAL CHECKS: | | |
| VOIDED CHECKS: | | |
| NON CHECKS: | | |
| ----- | | |
| TOTAL CHECKS: | 50 | 70,013.01 |

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 5-13-21 TO 5-26-21

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Seri M. Hill for Jared Crisp
GENERAL MANAGER

APPROVED: Darry Harris by Jmb
CHAIRMAN

PO # A0521-119

Claim 1259