



January 4, 2021

The Municipal Utility Board met in a Regular Session at 6:01 p.m. on Monday, January 4, 2021, with Chairman Harris presiding. The agenda was posted in the outside Pryor City Hall Bulletin Case at 12 North Rowe Street. Members present were: Mr. Garry Harris, Dr. Ken Rains, Ms. Lorri Mitchell, Mr. Mark Roberts and Dr. Art Sixkiller.

Mr. Crisp reported a quantity change from 6 to 5 by Core & Main to Line 3 of Bid #929 (Water/Sewer Material) for a decrease of \$66.15, which changed the total to \$28,709.07 for Bid #929 (Water/Sewer Material).

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to decrease Line 3 of Bid #929 (Water/Sewer Material) \$66.15, which changed the total to \$28,709.07 for Bid #929 (Water/Sewer Material) then approve the minutes of the Regular Meeting held December 21, 2020. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Rains, Mitchell, Roberts, and Harris
Nay – none

A motion was made by Dr. Sixkiller and seconded by Mr. Roberts to approve Claims #671 - #718 totaling \$311,456.06 for payment. MOTION CARRIED. Votes cast as follows: Ayes – Sixkiller, Mitchell, Rains, Roberts, and Harris
Nay – none

The Board recognized the Honorable Mayor Larry Lees who reported that a Pre-Bid Conference and Site Tour is scheduled for Wednesday, January 6, 2021 at 2:00 P.M. for the City of Pryor Creek Fire/Police Emergency Services and City Library Additions with the Bid Opening being Wednesday, January 13, 2021 at 2:00 P.M. He also reported that the Sales Tax Receipts are still strong and thanked everybody for shopping local.

The Board recognized Mr. Steve Powell who reported there would be some utility coordination needed on a couple of the City of Pryor Creek's projects (14th & Fairland Street Drainage Project and Whitaker Park Restroom Replacement Project).

Mr. Powell reported on the Giles Sewer Line Extension project.

Mr. Powell reported on the Water System Improvements Hydraulic Analysis and Engineering Report.

The Board recognized Mr. Crisp who reported one (1) employee tested positive for COVID-19. The employee had no direct contact with other employees.

Mr. Crisp discussed the COVID-19 Control Policy for the Municipal Utility Board staff. Mr. Crisp recommended the Board approve the COVID-19 Control Policy for the Municipal Utility Board staff.

A motion was made by Dr. Sixkiller and seconded by Dr. Rains to approve the COVID-19 Control Policy for the Municipal Utility Board staff. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

The Board recognized Mr. Jared Crisp (filling in for Mrs. Teri Hill) who had no Office Manager's Report.

A written Department Foreman's Report was presented with no additional comments.

Mr. Crisp discussed entering into an agreement with Mibb Construction Inc. to repair the equipment shed at the Municipal Utility Board Warehouse. Mr. Crisp recommended entering into an agreement with Mibb Construction Inc. to repair the equipment shed at the Municipal Utility Board Warehouse.

A motion was made by Dr. Rains and seconded by Mr. Roberts to enter into an agreement with Mibb Construction Inc. to repair the equipment shed at the Municipal Utility Board Warehouse for \$22,000.00. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none

There was no unfinished or new business to discuss.

The Board recognized Mr. Ben Sherrer who had no report.

A motion was made by Mr. Roberts and seconded by Dr. Rains to adjourn at 6:20 p.m. MOTION CARRIED. Votes cast as follows: Ayes – Roberts, Sixkiller, Rains, Mitchell, and Harris Nay – none


Chairman


Secretary

THE FOLLOWING CLAIMS ARE PRESENTED TO THE MUB FOR EXAMINATION
AND APPROVAL; SUBJECT TO TAXES, CREDITS, ETC.:

CL#	NAME	PO#/DESCRIPTION	AMOUNT
719	Payroll	A0121001; Payroll Ending January 6, 2021	71,939.53
720	BOC-Pryor	FICA \$12,685.84; Med \$2,966.82; Federal \$9,126.57	24,779.23
721	Oklahoma Tax Commission	A0121001; Payroll Ending January 6, 2021	3,626.00
722	Oklahoma Centralized Support Registry	A0121001; Payroll Ending January 6, 2021	1,456.23
723	Oklahoma Employment Security Commission	4th Qtr 2020 Employers Unemployment Tax	321.35
724	Absolute Technologies	A0121014; Toner Cartridge; WWTP	79.99
725	Ben Sherrer Law Office, P.C.	A0121010; Attorney Fees for December 2020	840.00
726	City of Pryor Creek	A0820197; Allocation to the City; Payment #6	64,600.00
727	City of Pryor Creek	Occupational Fee for December 2020	3,167.40
728	City of Pryor Creek	Cleaning Services; Ending Dec 25, 2020 & Jan 8, 2021	1,188.46
729	Kolker & Kolker, Inc	FY2019-2020 Consultant Fee for Reversing Entry	565.00
730	Municipal Utility Board	Solid Waste Billing Fee for December 2020	6,334.79
731	WA-RO-MA d/b/a C.A.R.D.	Share the Comfort Collections for December 2020	465.73
732	VISA Control Account	A0121017; Miscellaneous	491.41
733	Arkansas Electric Cooperatives, Inc.	202010479; Bid# 928 Electric Material	11,320.63
734	Accurate Environmental, LLC	A0121015; Water Samples	125.00
735	Aqua-Tronics, Inc	202113; Repair of S.D.A.D.	927.66
736	B & B Meter Service	202012612; Gas Meter Covers and Dials	4,356.00
737	Black Mesa Security, LLC	A0121016; Maintenance of Drive Thru Drawer	315.00
738	BlueMark Energy, LLC	Purchased Gas; December 2020	152,020.82
739	Brenntag Southwest, Inc.	202012619; Chlorine; WWTP	1,083.53
740	Cintas	202118; Uniform Rental December 2020	863.10
741	Cintas First Aid & Safety Supplies	A0121004; First Aid Supplies for January 2021	150.14
742	Cintas First Aid & Safety Supplies	2021115; First Aid Supplies; WWTP; Warehouse	122.10
743	C & R Oil Co., Inc.	2021114; Fuel	2,616.15
744	Element Material Technology	2021116; Weld Testing; Berka; Steffey; Dixon	1,490.98
745	Endex Inc of Tulsa	A0121006; Annual Monitoring for Security System	240.00
746	Enviro-Tec America, Inc.	202119; SIR Reports, Cycle 15	45.00
747	Fastenal	2021113; Small Tools and Supplies	49.07
748	Flowers by Teddie Rae	A0121008; Memorial Plant; B. Pierson	75.00
749	Grand River Dam Authority	Purchased Electric; December 2020	363,032.02
750	GW Construction & Fencing	A0121013; Gas Extension to The District; Fencing	3,350.00
751	Hach Company	202012590; Material and Supplies	115.63
752	Love, Beal & Nixon, P.C.	A0121001; Garnishment, C. Grass	229.83
753	OMUSA/ Oklahoma Municipal Alliance	A0121011; 3rd Qtr FY2020/2021 JT&S Dues	1,163.75
754	OMUSA/ Oklahoma Municipal Alliance	A0121012; LGTC Drug & Alcohol Testing; DOT & PHMSA	1,087.50
755	Mike's Tire and Car Care	2021110; Equipment and Vehicle Maintenance	241.87
756	Northwest Transformer Co., Inc	2021117; Equipment Maintenance, Transformers	2,338.00
757	NSI Lab Solutions, Inc	202111; Chlorine Tubes; WWTP	86.00
758	O'Reilly Automotive, Inc.	202115; Material and Supplies	177.62
759	Oklahoma Ordnance Works Authority	Purchased Water; December 2020	66,553.73
760	Oklahoma Ordnance Works Authority	Wastewater Treatment; December 2020	778.49
761	Poly Pro Inc	202112; Equipment Maintenance	161.83
762	Pryor Automotive Supply	202116; Equipment Maintenance and Small Tools	266.35
763	Pryor Stone Inc.	2021118; Stockpile Rock	839.16
764	Pryor Waste and Recycling, LLC	Solid Waste Disposal Fees for December 2020	97,151.90
765	Pryor Lumber Co, Inc.	2021112; Material & Supplies, Small Tools	672.99
766	Mayes County Rural Water District #4	Water Service for WWTP; December 2020	19.00
767	Robin's Nest Flower & Gifts	A0121005; Memorial Plant; T. Brown	50.00
768	Sadler Paper Company	A0121007; Cleaning Supplies	66.37
769	Sundance Office	A0121003; Office Supplies	43.56
770	Sundance Office	A0121003; Office Supplies; Meter Room Calendar	31.29
771	Tractor Supply Credit Plan	2021111; Material and Small Tools	174.55
772	Warren Cat	202012618; Window Latch Kit for Backhoe	221.33
773	Core & Main	202117; Material and Supplies	784.29
TOTAL			\$ 895,292.36

*** REGISTER TOTALS ***

REGULAR CHECKS:	12	13,330.46
DIRECT DEPOSIT REGULAR CHECKS:	42	58,609.07
MANUAL CHECKS:		
PRINTED MANUAL CHECKS:		
DIRECT DEPOSIT MANUAL CHECKS:		
VOIDED CHECKS:		
NON CHECKS:		

TOTAL CHECKS:	54	71,939.53

*** NO ERRORS FOUND ***

** END OF REPORT **

PAYROLL STATEMENT MUNICIPAL UTILITY BOARD CITY OF PRYOR
DATE: FROM 12-24-2020 1-6-2021

I CERTIFY THAT ALL OF THE ABOVE NAMED INDIVIDUALS ARE EMPLOYEES OF THE MUNICIPAL UTILITY BOARD, AND AS SUCH ARE UNDER MY DIRECT SUPERVISION AND REPORT DIRECTLY TO ME. THAT THEY HAVE BEEN PROPERLY HIRED AND THE RATE OF PAY APPROVED BY THE MUNICIPAL UTILITY BOARD, AND THAT THEIR RECORD OF EMPLOYMENT IS MAINTAINED BY THE ADMINISTRATIVE MANAGER OF, THE MUNICIPAL UTILITY BOARD IN THEIR PERSONNEL FILES. I ALSO CERTIFY THAT THE ABOVE HOURS WORKED FOR THE DAYS INDICATED FOR EACH OF THE ABOVE LISTED INDIVIDUALS ARE CORRECT.

SIGNED: Jeri m Hill for Jared Crisp
GENERAL MANAGER
APPROVED: Larry Harris by (cmh)
CHAIRMAN

PO # A0121-001

claim #

- 0719